



# City of Yamhill

A small taste of Oregon

**AGENDA**  
**CITY OF YAMHILL, CITY COUNCIL MEETING**  
**Wednesday, December 8, 2021**  
**7:00 P.M. REGULAR MEETING**

**THIS MEETING WILL BE TELECONFERENCE**

1. **CALL TO ORDER:** Roll Call
2. **PUBLIC COMMENT:**  
Anyone wishing to comment during this Teleconference Meeting, please send an email with the topic and a brief overview at least 2 days prior to the meeting date to: [s.b.candau@cityofyamhill.org](mailto:s.b.candau@cityofyamhill.org) or call 503-662-3511.  
This time is provided for participants in the teleconference to comment on ANY item of City business, except those which refer to land use requests. This is for participants to inform the council, not a discussion platform. The Council reserves the right to defer any persons addressing the Council who have not been placed on the agenda. Comments shall be limited to two to five minutes, at the Mayor's discretion.
3. **PRESENTATIONS & APPOINTMENTS:**
  - A. Yamhill Downtown Association
  - B. Water Advisory Committee
4. **UNFINISHED BUSINESS:**
  - A. Recology glass and yard debris collection update.
  - B. Consider hiring an interim City Admin.
5. **NEW BUSINESS:**
  - A. Review and consider water application – Spence property.
  - B. Accept resignation from Planning Commissioner.
  - C. Consider applications for the Planning Commission.
  - D. Accept termination notice from Northwest Technologies Group.
  - E. Consider proposal/bids for IT services.
  - F. Consider removing ban on the use of fireworks in the City of Yamhill.
6. **CONSENT AGENDA:** (*The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.*)
  - A. Financial Statements

**7. DEPARTMENT/COMMITTEE REVIEW/REPORTS:**

- A. Police Review– Chief Graven – Monthly report in packets
- B. Public Works Review – Jason Wofford, Facilities Manager
- C. Administration Review – Sharon Bregante-Candau, Administrative Clerk  
(1) Project funding update and approval.
- D. Mayor Review
- E. Council Review

**8. INFORMATION/ANNOUNCEMENTS:**

- A. 2022 City Council Meeting Dates
- B. City Offices will be closed Friday, December 24<sup>th</sup> for the Christmas Holiday and Friday, December 31<sup>st</sup> for the New Year's Holiday.
- C. Vacancies: Budget Committee has 2 openings and the Planning Commission has 3 openings. Applications are available at City Hall.
- D. Preliminary 2021 Population Estimate from PSU as of July 1, 2021: 1,221.

**9. PUBLIC COMMENT:**

**10. ADJOURNMENT:**



## YAMHILL WATER ADVISORY COMMITTEE

On Tuesday November 30, 2021, the Yamhill Water Advisory Committee meet with all members present. At that meeting AKS provided information on a Log Jam on Turner Creek downstream from the raw water intake. After detailed discussion, a motion made and passed to recommend to the City Council to add the Log Jam to the CIP list and move forward with implementing the project with a completion, by the summer of 2022.



3940-36 Intake -  
Log Jam Project Des

There was also a motion made and passed to recommend to the City Council to negotiate with the new 3<sup>rd</sup> street development to fund 100% of the cost of the Log Jam project. (Cost \$100,000) Side Note: there may be a chance to get the log or logs donated for this project.

The committee then reviewed the intertie options with McMinnville and with the City of Hillsboro. After reviewing the Pros and Cons to both. A motion made and passed to recommend to Council that we move forward with the City of Hillsboro intertie and spend part of the \$192,000 that the city will be receiving for the Transmission Line review from the Treatment Plant to the Reservoirs for engineering on the intertie. The committee would also like to invite the City of Hillsboro back to a Water Advisory Meeting to continue further discussions.

McMinnville		Hillsboro	
Pro's	Con's	Pro's	Con's
	8-11 miles of line	5-6 Miles of line	
	Cost of Water	Cost of Water	
	Line connects to	Line connects to	
	Distribution	Reservoirs	

Next the Committee looked Water Capital Improvement Projects listed on 2018 report. The committee reviewed with AKS the projects completed. We then reviewed the remaining projects and looked at current funding, (Grants, SDC, and Capital).

A motion made and passed to recommend to Council to apply for the Yamhill County ARPA Grant to complete the S. Olive Street project and use 30% of the match funds from SDC funds and budget for the remaining 20% from the Capital Improvement Fund or other sources.



## **YAMHILL WATER ADVISORY COMMITTEE**

The last item that there was discussion on, is the purposed Sub-division on 3<sup>rd</sup> Street. After reviewing the group agreed to support this Sub-division and ask the Council to collaborate with the developer on the Log Jam, the Hemlock Street Improvements and AKS mentioned a Sewer improvement.

4.A.

## Sharon Bregante-Candau

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**From:** Carl Peters <CPeters@recology.com>  
**Sent:** Thursday, November 11, 2021 10:04 AM  
**To:** Sharon Bregante-Candau; Jessica Holmes  
**Subject:** RE: Addition of Curbside Collection of Glass and Yard Debris

Good Morning Sharon,

After a review of inventory and timelines, here is where we are:

### Glass Subscription Service

Effective this coming Monday November 15th, we will begin signing up interested residents for the glass service with an expected start date of November 29. We do have a wait list already going, so we will also work from that list.

### Yard Waste

Unfortunately, carts are at least 6 weeks out. We will create a waiting list for cart delivery if yard waste is requested.

### Notifications

When we receive the actual delivery date for those yard waste carts ( generally 2 weeks prior) we will send a mailer to all customers in our system letting them know they can call in requests for both services.

Thank you for your patience and our sincere apologies for the inconvenience and the unexpected delays. Please reach out if you have any questions or if I have overlooked anything. I have copied Jessica Holmes, customer service supervisor, in case I don't have an answer, one of us will figure it out!

Regards,

### Carl E. Peters

General Manager – Northern Oregon Operations and Recology Oregon Compost

Recology | Proudly Employee Owned  
1850 Lafayette Ave McMinnville, OR 97128  
C: 530.624.0706 | T: 503.474.4839



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**From:** Sharon Bregante-Candau  
**Sent:** Tuesday, November 9, 2021 2:22 PM  
**To:** Carl Peters  
**Subject:** RE: Addition of Curbside Collection of Glass and Yard Debris

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**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

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S.A

MEMO TO CITY COUNCIL

From: Walt Gowell

Re: Request for Outside Water Service to Spence Property

Date: November 22, 2021

Members of the Council:

Your December Council Meeting Agenda includes a Request from Mr. George Lizer and Mr. and Mrs. Spence for approval of outside water service to two residences that are currently connected to the City water main that crosses their property at 12250 NW Pike Road ( the "Spence Property"). The current water connection does not have a water meter and the two residences and a horse arena are currently receiving water service from the city without charge.

This matter was brought to my attention by city staff who discovered the undocumented water connection as a result of city service either to the mainline or the water line crossing the Spence Property serving the Hayes and Ewert properties located across Hacker Road from the Spence property.

On August 23, 2021, I sent a letter to Mr. James Spence and Mr. George Lizer (copy attached) indicating that the city had become aware that the municipal waterline located within an easement crossing property located at 12550 NW Pike Road, Yamhill, Oregon, has been tapped for water to the Spence Property without City knowledge or authorization, and that municipal water is being diverted from the City's water mainline to service the Spence Property without approval, agreement, and without compensation. The letter demanded that the unauthorized connection be disconnected under the supervision of the Public Works Director for the city and that the city be advised of when the connection had been made.

My letter of August 23rd triggered an immediate response from Mr. Lizer, who indicated that the connection had existed at the time of his purchase of the property, and that he understood that the connection and free city water were authorized by a 1943 easement referenced on his deed. He provided a page from a title report from his refinance of the property. That page contained the following title exception to his real property title:

***Easement, including the terms and provisions thereof, more particularly set forth in deed to Frank Geisler (and others):  
Recorded Date: May 6, 1943  
For: Pipeline and right to tap water  
Affects: (we are unable to determine the exact location from the record)***

Mr. Lizer has added more background information in two emails received, dated November 17, and November 18, 2021 which are attached.

Vertical text on the right edge of the page, likely a scanning artifact or page number.

After reviewing the information provided and other available, it appears to me that:

1. The City received an easement in 1919 for an initial water pipeline crossing what is now the Lizer parcel. That easement required the City to construct a waterline from the new 1919 city mainline to the residence of Ms. E.A. Bedwell who granted the easement. It appears most likely that the service waterline required to be installed by the 1919 easement crossed the Spence Property, (which is now owned by Mr. Lizer) and served (and still serves) the Hayes residence which appears to be the only structure on the Bedwell tract which dates back to the early part of the twentieth Century.
2. The 1943 easement referenced above and in Mr. Lizer's initial response was located by the City Engineer as serving the Property of Dean and Julie Brown. The 1943 easement was reserved in a deed to benefit such northerly parcels and does not appear to benefit the Spence Property. The 1943 deed containing the waterline easement is in a deed from Travelers Insurance to Geisler and does not include the City as a party.
3. The City received an updated easement in 1973 supplementing the 1919 easement at the time of replacement of the original waterline. That 1973 easement makes no reference to any tap of the city mainline to benefit the Spence Property.
4. In 1978, the then owner of the Spence property (George Hiegerken) applied for a Septic Tank permit and indicated on application 83-78 that the Spence Property was served at that time by a private well.
5. In 1984 the subsequent owner of the Spence Property (Loren Butman) applied for a new construction septic evaluation for a new home and indicated the water supply for the property was a "well".
6. In 1998, George Lizer applied for septic approval for a new 4-bedroom home and indicated on the application that the water supply was a "well". A permit was issued on August 26, 1999. That permit reflects the water source as a well.
7. On August 22, 2007, a septic permit was issued to Jim Spence and George Lizer for a septic system in connection with construction of a horse arena. The water supply was listed on the permit as a "well".
8. Conversation with a former neighbor has indicated that the undisclosed tap for city water was made by Loren Butman during the 1980's. For this reason, Mr. Lizer's assertion that the property had a connection to city water at the time of his purchase of the property is correct.
9. As of the present time it appears that at least through 2007, that the property had a functioning well. Use of the well has been discontinued according to Mr. Lizer.
10. Mr. Lizer was advised to obtain a well inspection to ascertain whether the well or a new well can be made serviceable for providing potable water to the property. A report from Water & Well Pump Services dated October 8, 2021 is attached.

The Council's current policies for consideration of requests for outside water service are attached.

If the City Council determines to approve the request for city water I would suggest that the following conditions of approval be considered by the City Council to be included as a part of any such Approval:

1. In accordance with the Council's July 4, 2015, updated Outside Water Service Policy, that the applicant be required to pay two system development charges to reflect the existence of two residences using such water.
2. That the Applicant be required to sign and deliver to the City an Outside Water User Contract governing the provision of Outside Water service.
3. That the Applicant be required to pay a normal connection, hookup and inspection charges for installation of a city water meter at a location approved by the Public Works Director.
4. That the applicant be required to install an approved backflow prevention valve approved and inspected by the Public Works Director.
5. That the Applicant be required to agree to assume equal and joint maintenance responsibility for the maintenance and replacement of the service line serving the Hayes, Ewert and Applicants properties.
6. That the Applicant be required to reimburse the City for the legal and engineering costs incurred by the City in connection with the undocumented water service to the Spence Property.
7. That the Applicant be charged with the minimum monthly charges applicable to two separate residences since January 1, 2021.

**Attachments:**

Application for Water Service

City Outside Water Service Policies

Letter to Spence and Lizer dated August 23, 2021

Response Emails from George Lizer

Subsequent email exchanges to and from George Lizer

Septic and Building Applications and Permits

City Engineer's map of location of 1943 easement



**CITY OF YAMHILL - APPLICATION FOR CITY UTILITIES**  
 The City of Yamhill is an Equal Opportunity Provider and Employer

DATE:	<input checked="" type="checkbox"/> WATER	Account #
FULL NAME:	Jim Spence	EMAIL:
SPOUSE NAME:	Rebecca Spence	
MOVE IN DATE:	11/1/99	PHONE
SERVICE ADDRESS	12550 NW Pike Rd. Yamhill OR 97148	
BILLING ADDRESS	OR 97148	
CITY	Yamhill	STATE OR ZIP 97148
APPLICANT SOCIAL SECURITY #:		APPLICANT DRIVERS LICENSE #:
SPOUSES SOCIAL SECURITY #:		SPOUSE'S DRIVERS LICENSE #:
PREVIOUS ADDRESS		
CITY		STATE
PRESENT EMPLOYER	Way Out West	WORK PHONE
SPOUSE'S EMPLOYER	Wrico	WORK PHONE
LANDLORD ACCT INFO: Landlord will be responsible for all water & sewer charges when the tenants notify Yamhill City Hall, in writing, that they are moving out and until such time the new tenant completes an application and pays the required deposit.		
OWN <input type="checkbox"/> RENT <input checked="" type="checkbox"/> If this is a rental please provide the Owners Name, Address & Phone Number		
OWNER INFO:	George Wizer 9855 SE Topo Court St. Hope, Valley OR 97086	
SIGNATURE OF APPLICANT:		DATE 9/30/21
CITY OFFICIAL'S SIGNATURE:		DATE 9/30/21

**DEPOSITS:**  
 WATER DEPOSIT \$126.34      Two months minimum for new service  
 \$63.17 minimum bill 4,000 gallons, \$4.87/1,000 gallon after

**RESTORATION OF SERVICE:**  
 Restoration of service after discontinuance of service for the customer's convenience will only be made after a payment of \$30.00 has been made.  
 Restoration of service after discontinuance for nonpayment of bills shall be made after payment of current and past-due charges, plus a reconnect fee and/or replacement of utility deposit.

**ACKNOWLEDGMENT OF GENERAL INFORMATION:**  
 Signing of this application by the applicant acknowledges that they have read the general information provided on the other side of this application.  
 Copy of Application to Applicant: KS. 9/30/21  
 Original Application to City Files: \_\_\_\_\_

The following information is requested by the Federal Government in order to monitor compliance with Federal Laws prohibiting discrimination against applicants seeking to participate in the program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluation your application or to discriminate against you in any way. However, if you choose not to furnish it we are required to note the race/national origin of individual applicants on the basis of visual observation or surname.

Race: (Mark one or more):  White    \_\_\_ Black of African American    \_\_\_ American Indian/Alaska Native  
    \_\_\_ Asian    \_\_\_ Native Hawaiian or Other Pacific Islander  
 Ethnicity: \_\_\_ Hispanic or Latino    \_\_\_ Not Hispanic or Latino

**OUTSIDE WATER SERVICE**  
**NEW HOOKUP POLICY**  
**July 24, 2015**

**CONDITIONS UNDER WHICH THE CITY OF YAMHILL MAY CONSIDER SERVING DOMESTIC WATER  
FROM A WATER TRANSMISSION LINE OUTSIDE THE PRESENT CITY LIMITS.**

1. The owner of tract of land outside the City of Yamhill shall make written application on approved forms to the City Council of Yamhill for new water service, and submit as a part of such application a plot or map of the area and improvements proposed to be served.
2. Water service, if approved, will be only to an agreed upon area and residence, designated on the plot or map submitted to the Council. Service to an unapproved residence or area would be cause for the Council City to give notice of discontinuance, and effect termination of service.
3. The area to be served will agree to annexation to the City of Yamhill at the option of the City of Yamhill under then existing laws pertaining to annexation in the State of Oregon.
4. The water service may be discontinued to any customer under this policy in accordance with the City policies concerning the sale of surplus water.
5. The owner shall be responsible for the construction and maintenance of his/her/its' own service line to the water transmission line, all at his/her/its' sole cost and expense, and he shall pay all applicable system development, hookup, inspection and meter fees and charges,
6. Construction and installation of such service line must have prior written approval by the City Council of the City of Yamhill, Oregon. Such approval may be effective only for a limited period of time as specified by the City Council.
7. The owner shall enter into a written contract for the purchase of outside water in on the contract form and subject to terms and conditions approved by the City Council. The written contract may, as the city council directs, include deadlines for commencement and completion of all requirements for construction, installation and payment of all fees and charges, after which an approval will lapse if not completed by that date.
8. In connection with normal operations or emergency situations on the transmission line, the City shall reserve the right to suspend service for repairs, service or reconstruction
9. Due to changes or increases in the City's demand for water through said transmission mainline, the City Council shall make no guarantee as to a sustained water pressure in said mainline. The outside user shall be responsible for installation of supplemental pumps or storage necessary to maintain adequate and lawful pressure to the outside water user.
10. Although the City's water supply is and will be, for the foreseeable future, chlorine-treated at the City's water treatment plant, in the event the City's treatment facilities are moved to a location at or near the City of Yamhill, Oregon, then it will become necessary for the owner to treat the water he receives from the City's transmission line, and the City will give the owner one year's written

notice of the change of location of its treatment facilities.

11. The applicant's approval is valid for service to one residence, or specified improvements only.

12. City of Yamhill water service district boundaries are the corporate limits of the City of Yamhill.

13. Water Service connections beyond the service district boundaries will be granted only when the following criteria are met to the sole satisfaction of the City Council:

13.1 The service connection is in the best interest of the City.

13.2 The service connection will not result in a substantially greater density or intensity of use than has been existing on the proposed site.

13.3 The property owner has signed a petition requesting annexation or waiving objection to any future annexation of the property to the City of Yamhill, binding upon heirs/assigns, or successors in interest, and this document has been recorded against the property.

13.4 The service shall be exclusive to one use and may not be utilized to serve another residence, business or firm. At the time that service agreement is executed, the use will be enumerated and limited thereby (except for accessory uses

13.5 The service connection will continue only so long or at such times as it can be maintained without jeopardizing the supply to the City.

13.6 The service connection and all costs associated with extending the service to the property shall be born by the recipient. All such extensions shall be built and maintained to City of Yamhill water standards at the recipient's expense.

13.7 The service connection shall meet all Yamhill County building and zoning requirements.

13.8 For water services within the urban growth boundary: The service connection replaces an existing water supply that does not meet Oregon Health Division Safe Drinking Water Standards. The applicant shall provide written evidence that water safety standards are not being met by supplying information which may include but shall not be limited to:

Water quality test reports;

Doctor reports or medical records;

Water flow test results;

Professional opinions or reports detailing health standard violations;  
Historical records relating to the existing water source.

13.9 For water service beyond the urban growth boundary: The service connection replaces an existing water supply, which constitutes a health hazard. In situations where circumstances make the cost of an alternative water source prohibitive, additional service may be granted to existing dwellings along the mainline extension. The applicant shall provide written evidence that the existing water supply constitutes a health hazard by supplying information which may include but shall not be limited to:

Water quality test reports;

Doctor reports or medical records;

Water flow test results;

Professional opinions or reports detailing health standard violations;

Historical records relating to the existing water source.

The documented costs of alternative water sources.

13.10. The applicant has made and documented reasonable efforts to obtain an alternative source of potable domestic water, and has failed to secure such water supplies despite such best efforts.

14. Notwithstanding the foregoing criteria, the City of Yamhill reserves the right to grant access to city water service to properties located outside the Yamhill municipal boundaries in exchange for easement or other property rights beneficial to the City.

The Law Firm Of  
Haugeberg, Rueter, Gowell,  
Fredricks & Higgins, P.C.

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David C. Haugeberg  
Walter R. Gowell  
Douglas S. Fredricks, LL.M. Tax\*  
Dianne L. Haugeberg, LL.M. Tax\*  
Karin A. Moshier  
Tyler C. Yeoman-Millette  
Katherine L. Gowell\*\*  
Nicholas A. Peasley  
\*Also admitted in California  
\*\*Also admitted in Colorado

**CERTIFIED MAIL RETURN RECEIPT REQUESTED**

August 23, 2021

Mr. James Spence  
12550 NW Pike Road  
Yamhill, Oregon 97148-8211

George M. Lizer, Trustee  
E Top O Scott St.  
Happy Valley, Oregon 97015

Re: Cease and Desist Demand


Dear Mr. Spence and Mr. Lizer:

This office represents the City of Yamhill as City Attorney. It has come to the attention of the City that a municipal waterline located within an easement crossing property located at 12550 NW Pike Road, Yamhill, Oregon, has been tapped for water without City knowledge or authorization, and that municipal water is being diverted from the City's water mainline without approval, agreement, and without compensation.

The purpose of this letter is twofold. First, demand is hereby made upon you that the unauthorized connection be disconnected under the supervision of the Public Works Director for the city within ten days of the date of this letter. You are directed to contact the City Public Works Director to arrange for such supervised disconnection. Second, demand is hereby made upon you that information available to you be provided to the City staff within ten days of the date of this letter as to when this unauthorized water connection was made.

I trust you will take this matter very seriously.

Very Truly Yours,

  
Walter R. Gowell  
City Attorney

c.c. client

**ALSO SENT BY REGULAR MAIL**

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Established 1860  
620 NE 5th Street (P.O. Box 480) • McMinnville, OR 97128  
Phone: (503) 472-5141 • Fax: (503) 472-4713  
[www.hrglawyers.com](http://www.hrglawyers.com)

Dear Mr. Gowell,

August 26,2021

I am in receipt of your letter to me concerning the water usage from the City of Yamhill on the property known as 12550 NW Pike Road, Yamhill, Oregon, 97148.

I believe that you have probably been misinformed as to the history and the recorded easement that was in place when we bought this property.

In the event that you have not read the entire easement I would like to point out the surrounding facts involved:

1. The easement dated May 6, 1943 grants to the City the right to install and maintain a water pipeline across the said property with the right to tap water.
2. When this was actually built and the tap installed I have no record but it was in place when we bought the property in 2003
3. I reviewed this easement with my legal counsel in order to determine if this easement ran with the land and his opinion was that it did indeed do so.
4. Your assertion that we did this is not the case as it was already in place.
5. The assertion that we had neither approval or agreement is contradictory to the recorded easement. The document itself is an approval and an agreement.
6. As for compensation the right to tap water is in consideration of granting the easement as no specific terms otherwise are in the easement.
7. Obviously the City of Yamhill is apparently unaware of this agreement and has retained your counsel to clarify this situation. You may feel otherwise than what I have outlined but at least you now have the accurate history from which to base your opinion.
8. It would be impossible for us to accept discontinued water within 10 days as there is no alternative readily available and any effort to force us to disconnect would create an unreasonable hardship. We would indeed be forced to seek judicial enforcement of the terms of the easement and seek an injunction to remain connected to the water line across our property.
9. I have been informed that several other residences are also connected to this City water line although I have no specific knowledge of how many or how they are connected.

I should hope that your review of my statements will resolve this matter to the satisfaction of the City of Yamhill and further I would be happy to meet with you and the City to discuss a mutually satisfactory resolution.

Sincerely,  
George Lizer

# Water & Well Pump Services

CCB# 214148 CPI# 156

971-277-0955 tvewater@gmail.com

13848 S. Darnell Rd

Mulino, OR 97042

**Well Flow Test**

Date: Oct 8, 2021

Customer: George Lizer

Agent / representative: n/a

Flow Test Address: 12550 NW Pike Rd.  
Yamhill, OR 97148

Well log: Not available

Well Depth: Approx 192'

Static Water Level: 36'

Pump Depth: Approx 184'

Time	Pumping Level At the end of this interval	Gallons per Minute	PSI	Gallons Pumped During this interval
10:34 – 10:44	61'	2.5	n/a	25
10:44 – 10:54	72'	1.5	n/a	15
10:54 – 11:04	80'	1.25	n/a	12.5
11:04 – 11:14	91'	1.0	n/a	10
11:14 – 11:24	99'	0.75	n/a	7.5
11:24 – 11:34	105'	0.50	n/a	5
Total Time: 60 minutes	Drawdown: 69'	Average gpm: 1.25 gpm		Total gallons pumped : 75

**Notes:** The well water pumping level continued to drop until the last 10 minute testing interval at 0.50 gallons per minute. The well averaged 1.25 gallons per minute for 60 minutes with a falling water level. The well yield is 0.50 gallons per minute. There is approximately 720 gallons of water available per day for both homes and any other use. This assumes the well yield remains at 0.50 gallons per minute.

The well head is at ground surface level with a broken, unserviceable pitless well cap. Surface intrusion has occurred. The water will not be potable without chlorination, disinfection & follow up potability analysis.

The 1 ½ HP cistern pump needs to be replaced. The motor is running at 8.7% over the rated service factor. The check valve in the pump end has failed.

Both Well Mate WM25-WB pressure tanks have ruptured diaphragms with 0 psi precharge & need to be replaced.

**Pressure tank make & Model:** Two (2) Well Mate WM25-WB

**Press tank pre charge:** 0 psi on both WM25-WB pressure tanks. Both Pressure tanks are bad.

**Reservoir / cistern:** Yes, concrete cistern below well house

**Pump make & model:** Unknown well pump / Unknown cistern pump

**Pump HP:** ¾ HP well pump / 1 ½ HP cistern pump

**Control Box:** Franklin Electric control boxes

**Pump motor amp draw:** Well pump 6.9 amps, OK / Cisten pump 12.4 amps, 8.7% over service factor

**Well Depth:** Approx 192'

**SWL:** 36'

**Set:** Approx 184'

**Drop pipe size & material:** 1 ¼" sch80 PVC

**Well seal type:** Pitless cap. Cap is broken & unserviceable

**Wire type & size:** #12-3 with ground twisted submersible cable

**System plumbing type & size:** 1 ¼" PVC sch40

**Water filtration:** n/a

**pH** 7.2    **Iron** 1.05ppm    **Manganese** .20ppm    **TDS** 118ppm    **Silica** 6.5ppm    **Hardness** 7 gpg

**Taste / odor** Extreme odor present (not safe to taste)    **Sediment** Light mineral sediment initially

Travis VanGorder QP# 1241



## Walt Gowell

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**From:** GEORGE LIZER  
**Sent:** Wednesday, November 17, 2021 4:24 PM  
**To:** Walt Gowell  
**Subject:** Fwd: Well Testing Information - 12550 NW Pike Rd  
**Attachments:** Well Flow Test - Lizer - 12550 NW Pike Rd.pdf

Walt,

I have finally been able to get a copy of the well report from the evaluation I had done on October 8th. I am sending this to you for your information and to keep you posted on the steps we are taking to resolve this water problem as soon as we can..

You can see from the report that without access to city water we might have to abandon the property. This is a very serious problem and we hope that both you and the city will understand and get this problem solved.

Thanks for your patience as I have been trying to get this done with all due diligence.

George Lizer

----- Original Message -----

**From:** Travis VanGorder <tvewater@gmail.com>  
**To:** lizer.  
**Date:** 11/17/2021 3:03 PM  
**Subject:** Well Testing Information - 12550 NW Pike Rd

Hello Mr. Lizer,

Attached is the well flow testing information for your property at 12550 NW Pike Rd. Yamhill, OR 97148. If you have any questions please feel free to contact me

Thank you,  
Travis VanGorder  
Water & Well pump Services  
971-277-0955 cell  
503-759-8061 office

Yamhill City Council  
205 S Maple Street  
Yamhill, Oregon 97148

George M. Lizer  
S.E. Top O' Scott St.  
Happy Valley, OR 97086

Dear Council Members:

I am the owner of record for the property located at 12550 NW Pike Rd. Yamhill, OR 97148.

I have owned this property for over 20 years and at the time of purchase the property was serviced by a water tap from the city water main that crosses this parcel. When we purchase this property the Title Company report showed an existing easement with the right to tap which we believed referred to the property which we were buying.

Recently we received a notice from Walt Gowell, your city attorney, that we did indeed not have such a right to continue using the tap for our water supply and that we needed to cease and desist our use of the water supply. There was an unused well on the property and we then had the well for both quantity and quality and found that this source of water was both inadequate and of unsafe domestic use. I have enclosed a copy of the test report. At the same time as I ordered the test to be done we also submitted an application to be serviced by the existing water tap in order to be in compliance with city water requests.

We were hoping that the well test would provide an acceptable alternative to the use of city water but unfortunately this is not the case. Both the quantity and quality proved inadequate.

We are now waiting for the city council to approve our application and urge you to consider this favorably as losing a source of water would be catastrophic to us and the property would be essentially uninhabitable.

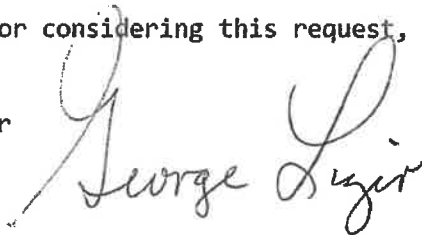
We wish to resolve this problem without losing the use of the property and will also continue to explore any possible alternatives.

The property is occupied by my daughter, son-in-law, and grandson and is being used as an equestrian boarding and training facility for the past 20+ years. We have invested considerable time and money to improve this property and have paid substantial property taxes for doing so.

Not having a reliable and adequate water supply would create a substantial loss not only to us but also to both Yamhill county and the city of Yamhill. I understand that attorney Gowell has requested that you consider our application at your December 8th meeting. If you would like us to appear at this meeting to answer any questions you may have please let me know as soon as possible.

Thank you for considering this request,  
Sincerely,

George Lizer

A handwritten signature in cursive script that reads "George Lizer". The signature is written in dark ink and is positioned to the right of the typed name "George Lizer".

## Walt Gowell

---

**From:** GEORGE LIZER <  
**Sent:** Thursday, November 18, 2021 2:23 PM  
**To:** Walt Gowell  
**Subject:** RE: Well Testing Information - 12550 NW Pike Rd

Walt,

Thanks for your information and heads up on your water service information. The county records for the permits date from old records that never were updated. The records also show that the residence is a manufactured home rather than the new home which we had built. There was some water from the well initially until it was discovered that it was unfit and that the tap was already in place. You are correct in that the tap serves at least two other residences (properties) although I have never seen or located the actual tap.

I would presume that the tap was installed prior to our purchase of the property because of the poor water situation with the well which was not disclosed to me by the seller. I have never lived on the property so have limited knowledge of the city water main or the taps. I do know that several years ago there was a leak in the main and that it does cross our property but do not have a plot map showing its exact location.

I hope this helps clarify what the history was and then the bottom line is that we desperately need the water and want to get this issue resolved to everyone's satisfaction.

I also understand that you represent the city and can not advise me on legal matters other than telling me what is required and how to go about it. That help is very much appreciated.

You may add this email to your submission to the city council.

George

On 11/18/2021 1:45 PM Walt Gowell <wgowell@hrglawyers.com> wrote:

George:

Thank you for your email.

I can't advise you on the content of your letter, but I will include a copy of your letter in the test report information going to the City Council.

So as not to sandbag or surprise you, I have attached copies of permit applications filed by yourself or on your behalf to Yamhill County Planning during 1998, 1999 and 2007. You will note that all of these applications show the source of water for the property at those times as a well.

83-78

2525-000

APPLICATION FOR SEPTIC TANK FOR YAMHILL COUNTY

Date Issued 23 APR 78 Expiration Date 23 MAR 79 Permit No. 83-78 Fee Paid 25.00

Owner 570 KIMMICK RD Mailing Address PT 1 BX 16A YAMHILL

Location of Site OFF HWY # 20 Phone \_\_\_\_\_

Description of Property: Tax lot # 2425-2-1 Size 931 Zone \_\_\_\_\_

Aerial Photo \_\_\_\_\_ Soil Type NEW # 2525-100 Min. Site Diameter \_\_\_\_\_

Water Supply: (Spring, Well, Public) Min. Distance from Septic Tank System 100 feet.

SPECIFICATIONS:

Septic Tank Capacity 1000 Gallons.

TRENCHES: No. Required 7  
Length 115 Ft. Depth 30 In.  
Width 24 In. Gravel 12 In.

DISPOSAL FIELD:

Sq. Ft. of trench per bedroom 530  
Number of bedrooms 3  
Add 10% for Garbage Disposal \_\_\_\_\_  
Total sq. ft. required 1590  
Trenches - Total lineal feet 800

PUMP SYSTEM

Use 1/2" to 2 1/2" clean gravel or crushed rock:

FRITTS

KEEP BOTTOM OF TRENCHES LEVEL

SKETCH OF INSTALLATION

SEE ATTACHED SKETCH.

NOTE: (1) SYSTEM OVERRSIZE

(2) 30" TRENCH DEPTH.

(3) WE DO NOT RECOMMEND TAMPING OVER THE DRAINFIELD.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Specification of approved by [Signature] Date 23 APR 78

Installation approved by \_\_\_\_\_ Date \_\_\_\_\_

COPIES:

- (1) Applicant
- (2) HD files
- (3) Building Insp.

Will Meet Pete

2525-0100

DEPARTMENT OF ENVIRONMENTAL QUALITY  
AUTHORIZED AGENT - YAMHILL COUNTY  
COURTHOUSE  
McMINNVILLE, OREGON 97128

FOR OFFICE USE

PHONE: 472-9371, ext. 474

Blue Book Receipt #	<u>1977</u>
County Receipt #	<u>10018</u>
App. Filing Date	<u>3-26-84</u>

X New Construction/Lot Evaluation  
\_\_\_\_ Repair

\_\_\_\_ Authorization Notice \*  
\_\_\_\_ Other

NAME: LOREN BUTMAN

TAX LOT NO. 25 25 100

ADDRESS: RT 1 Box 15A

SUBDIVISION ~~25 25 100~~  
Lot Block

YAMHILL OR 97148

SUBDIVISION NAME \_\_\_\_\_

Lot Size in Acres 80

TELEPHONE: \_\_\_\_\_

EXPLANATION OF REQUEST HOME BUILDING

SPECIFIC DIRECTIONS FOR LOCATING PARCEL:  
(Provide Map & Written Directions)

0.5 mil towards Pipe out  
of Yamhill

House X Mobile Home X Other \_\_\_\_\_ (explain)

NUMBER OF BEDROOMS 1-4 WATER SUPPLY WELL

Date 3-23-84 SIGNATURE OF PROPERTY OWNER Loren Butman

PROPERTY OWNERS PHONE \_\_\_\_\_

\*\*\*\*\*

ALL ITEMS ABOVE MUST BE COMPLETED IN FULL AND TEST HOLES DUG  
BEFORE APPLICATION IS ACCEPTED

\*\*\*\*\*

OFFICE USE:

PLANNING DEPARTMENT APPROVAL 121 Comp 12 \* MGHWT (KRM) - 219  
DATE 4-24-84 ZONE EE40/AFCD

STAFF USE: APPROVAL \_\_\_\_\_ DENIAL \_\_\_\_\_

SPECIFICATIONS \_\_\_\_\_

SANITARIAN \_\_\_\_\_ DATE \_\_\_\_\_

**Yamhill County  
Department of Planning and Development  
On-Site Sewage Disposal Application**

535 EAST FIFTH STREET, RM 17 • McMinnville, Oregon 97128-4523  
TELEPHONE: (503) 434-7516 • FAX: (503) 434-7544

DEQ#: \_\_\_\_\_  
Application #: 36 -275 -98

Application Date: 12/29/98  
Completion Date: 1/1

**PLEASE PRINT:**

Applicant's Name and Address:  
George M. Lier  
SF TOP O SCOTT ST  
Portland, OR 97266

Owner's Name and Address (if different than applicant)  
Site Address  
12550 NW Pk  
Yamhill, OR 97148

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Water Supply:  Well  Community System  Other \_\_\_\_\_

Tax Lot Number (PIN): R2535 00100

Lot Size (acreage/dimension): 79 Acres

For Parcels in Platted Subdivisions, indicate: \_\_\_\_\_ (SUBDIVISION NAME) \_\_\_\_\_ LOT # \_\_\_\_\_ BLOCK #

**COMPLETE ONLY ONE SECTION BELOW:**

**SITE EVALUATION**

SINGLE FAMILY DWELLING  
→ Indicate # of bedrooms, if known 4

COMMERCIAL amount of flow \_\_\_\_\_ gpd  
→ Maximum # of employees \_\_\_\_\_  
→ Maximum # of patrons \_\_\_\_\_  
 Showers  Food Preparation  
 Other \_\_\_\_\_

Planner Sign-off mm Zoning EF-80

**EXISTING SYSTEM EVALUATION**

Lender's Requirement  
 Owner's Request  
 Buyer's Request  
 Government Agency: \_\_\_\_\_  
→ Reference: \_\_\_\_\_  
 Other: \_\_\_\_\_

**PERMIT REQUEST**

Indicate number of bedrooms 4

NEW →  Standard  
→  Alternative

REPAIR →  Tank only  
→  Tank and/or drainfield

ALTERATION  
 PERMIT RENEWAL  
 SELF-INSTALLATION  
 INSTALLER Name Tracy O Kobs Const Inc  
License # \_\_\_\_\_

**AUTHORIZATION**

REPLACE HOUSE OR MOBILE HOME  
 System Currently in Use  
 Not Currently in Use. Date of last use \_\_\_\_\_  
→ # of bedrooms in existing dwelling \_\_\_\_\_  
→ # of bedrooms in proposed dwelling \_\_\_\_\_  
→ Net increase in bedrooms \_\_\_\_\_

ALTERNATIVE SYSTEM REVIEW  
 PERSONAL HARDSHIP/TEMPORARY HOUSING  
 OTHER \_\_\_\_\_

I understand that this site must be prepared according to instruction in the guidance packet before action can be taken on this application. By my signature, I certify that the information I have furnished is correct, and hereby grant the Department of Environmental Quality and its authorized agent, Yamhill County Department of Planning and Development, permission to enter onto the above described property for the purpose of this application.

Signature George M Lier

Date 12/29/98

Owner  
 Authorized Representative  
 Licensed Installer  
License # \_\_\_\_\_

Receipt Number 310598

Check Number 1508

Fee Paid 245.00

DEQ S/Chg 30.00

Total Paid 275.00

# YAMHILL COUNTY RECORD OF SEWAGE DISPOSAL SYSTEM

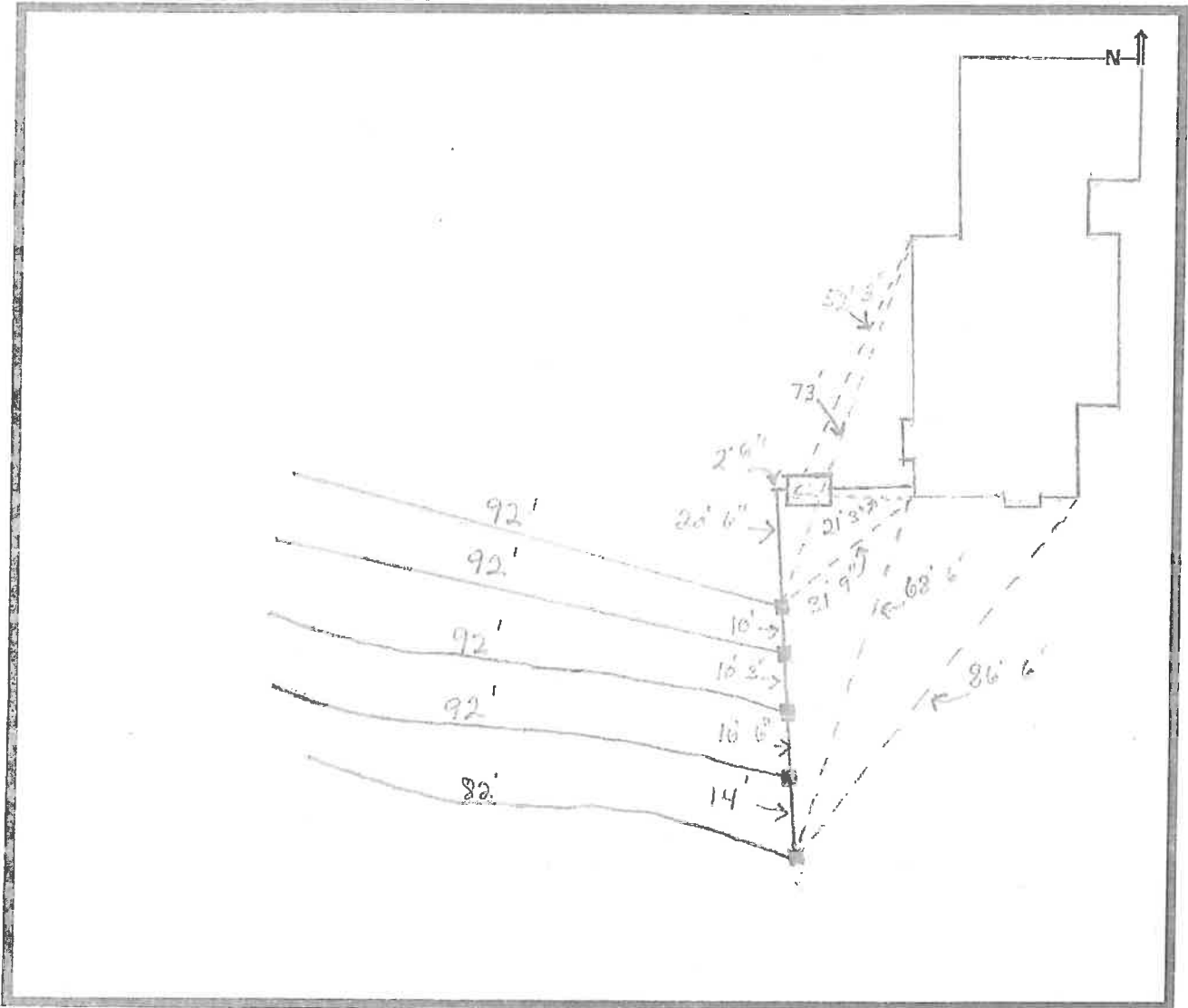
To Be Completed By Installer:

PERMIT ISSUED TO: Name George Limer Installer's Name Jesse O. Kobs  
 Mailing Address: \_\_\_\_\_ Permit Number 36-275-98 Tax Lot No: 2524-100  
 Property Address 17550 NW Pike

TOTAL NUMBER: Living Units 1 Bedrooms 4 Basement: [ ] Yes [X] No  
 WATER SUPPLY: Public System \_\_\_\_\_ Individual Well Type Well Community [ ]  
 SEPTIC TANK: Distance from well 342' ft. Material Concrete Tight Line 23' ft. ASTM# 3034  
 Total Liquid Capacity 1000 gal. Manufacturer White Concrete Products  
 DRAINFIELD: Total Linear Feet 450 ft. Number of Distribution Boxes 5 Leach Pipe (ASTM#) Infiltrator  
 Total Square Footage 960 ft.<sup>2</sup> Header Pipe (ASTM#) 3" 2729 Solid  
 Depth Rock Beneath Drain Line NA inches Depth Rock Over Drain Line NA inches  
 Distance of Well From Closest Portion of Drainfield NA ft.  
 Mfg./Type/Size of Rock Filter Material NA

PUMP SYSTEM: Working Capacity of Chamber \_\_\_\_\_ gal. Gallons per cycle \_\_\_\_\_ gal.  
 "Working Capacity" Remaining After Alarm Has Activated \_\_\_\_\_ gal.

## SKETCH OF ACTUAL SYSTEM AS CONSTRUCTED



Remarks: \_\_\_\_\_

The installer has tested septic tank and determined compliance with current DEQ water tightness requirements [OAR 340-73-025(3)]  Yes  No

I certify construction was in accordance with the permit and rules of the commission.  Yes  No

Jesse O. Kobs 8-26-99  
 SIGNATURE OF INSTALLER DATE

[Signature] 8/17/99  
 SIGNATURE OF SANITARIAN DATE

APPROVED   
 DISAPPROVED

# YAMHILL COUNTY RECORD OF SEWAGE DISPOSAL SYSTEM

To Be Completed By Installer:

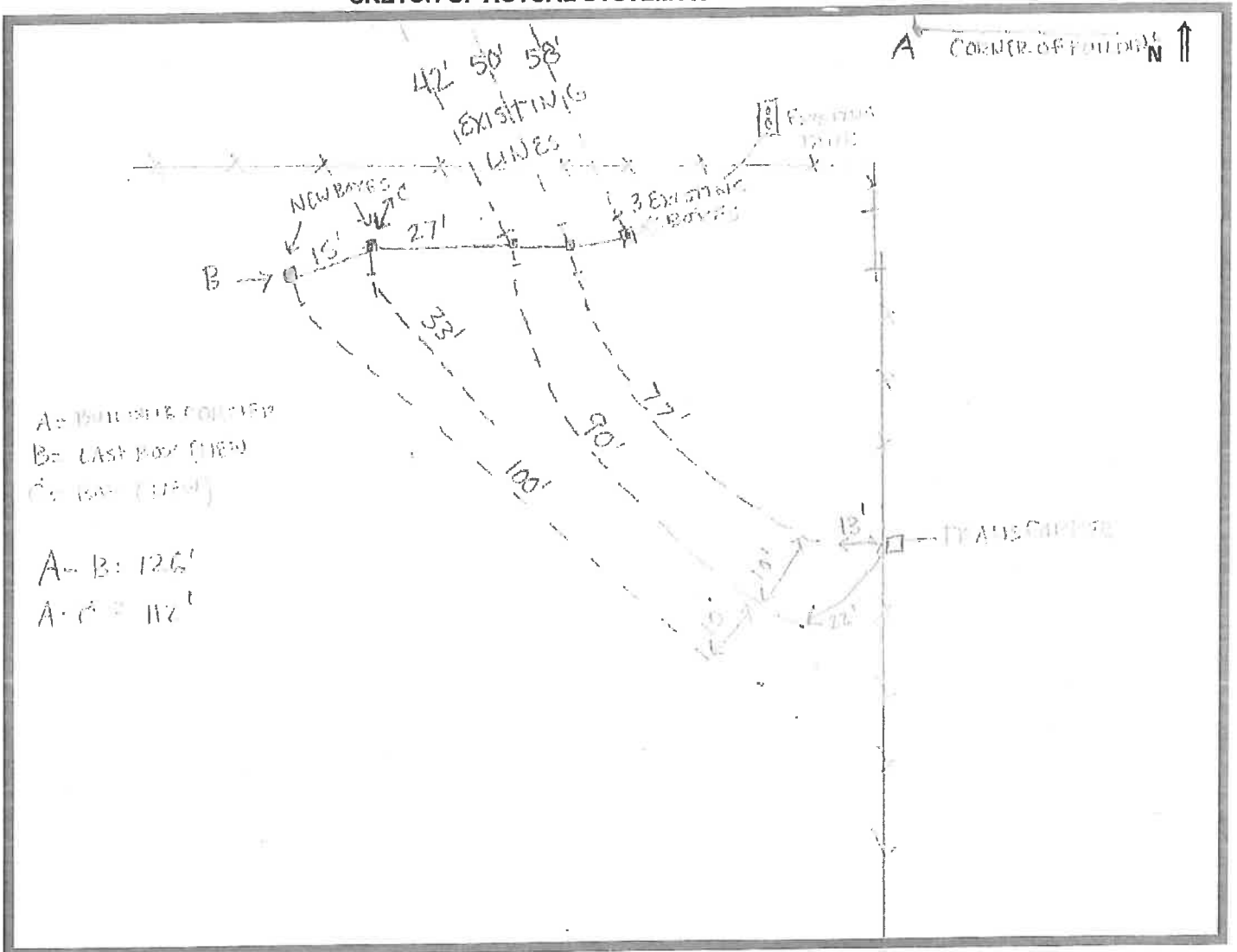
PERMIT ISSUED TO: Name Jim Spence / George Lizer Installer's Name On-Site Septic Exc. LLC  
 Mailing Address: 2 Yamhill Ave. Permit Number 36-109-07 Tax Lot No: 2525-100  
 Property Address 12550 NW Pike Rd., Yamhill

TOTAL NUMBER: Living Units 0 Bedrooms \_\_\_\_\_ Basement:  Yes  No  
 WATER SUPPLY: Public System \_\_\_\_\_ Individual  Type Well Community

SEPTIC TANK: Existing Distance from well Existing ft. Material Concrete Tight Line \_\_\_\_\_ ft. ASTM# \_\_\_\_\_  
 Total Liquid Capacity 1000 gal. Manufacturer White Concrete Products  
 DRAINFIELD: 4150 L.F. Total Linear Feet 300 ft. Number of Distribution Boxes 5 total dgs Leach Pipe (ASTM#) 2729 (4")  
150' Existing Total Square Footage 900 + 400 ft<sup>2</sup> Header Pipe (ASTM#) 2729 (4")  
 Depth Rock Beneath Drain Line 6 inches Depth Rock Over Drain Line 2 inches  
 Distance of Well From Closest Portion of Drainfield \_\_\_\_\_ ft.  
 Mfg./Type/Size of Rock Filter Material Baker Rock Products 1 1/2" Round Rock

PUMP SYSTEM: N/A Working Capacity of Chamber \_\_\_\_\_ gal. Gallons per cycle \_\_\_\_\_ gal.  
 \*Working Capacity\* Remaining After Alarm Has Activated \_\_\_\_\_ gal.

## SKETCH OF ACTUAL SYSTEM AS CONSTRUCTED



Remarks:

The installer has tested septic tank and determined compliance with current DEQ water tightness requirements [OAR 340-73-025(3)]  Yes  No  
 I certify construction was in accordance with the permit and rules of the commission.  Yes  No

[Signature] 8-22-07  
 SIGNATURE OF INSTALLER DATE

[Signature]  
 SIGNATURE OF SANITARIAN DATE

APPROVED   
 DISAPPROVED



FROSTING  
MINE  
HOUSE

T HOUSE

Repair

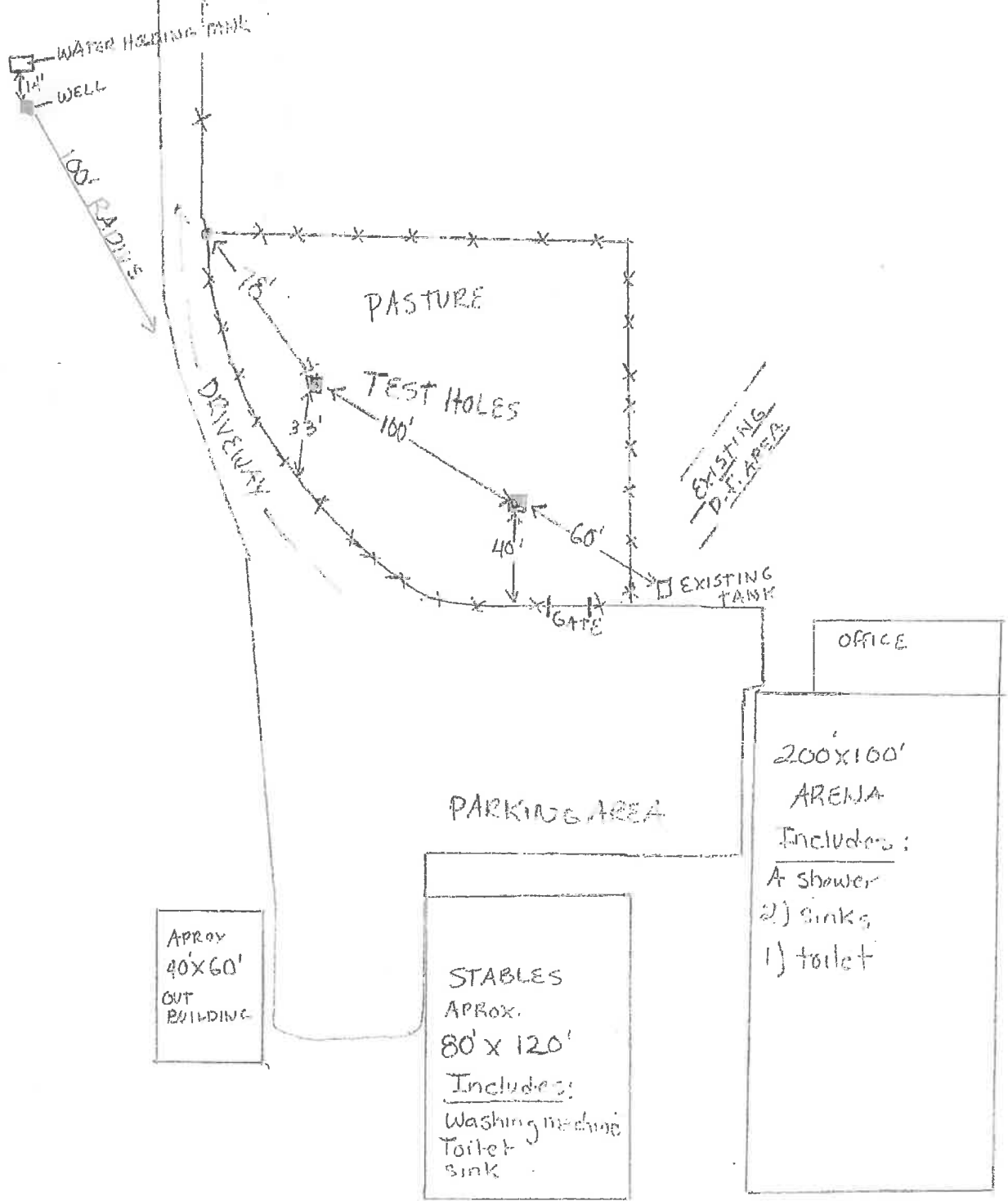
WAY OUT FIRST, INC. / JIM SPENCE

12550 NW PIKE RD.

YANBELL

2525-100

36-109-07



## Walt Gowell

---

**From:** GEORGE LIZER ·  
**Sent:** Friday, September 17, 2021 2:53 PM  
**To:** Sharon Bregante-Candau  
**Cc:** Walt Gowell  
**Subject:** RE: Yamhill city water

Sharon,

Thank you for sending this application. I have scheduled a repair and evaluation of the existing well which has been unused for almost 20 years and the soonest they could schedule a service call was Tuesday October 5th. I plan to meet with the repairman on that day to determine if the well could be an alternative to a city water hookup. I will also explore the possible city water option per the attached application. I understand that this also may take some time.

I am also seeking a professional review of the easements that pertain to the city water main that crosses our property. I contacted the Title company that provided the copies of the May 6, 1943 easement and the 1973 easement that widened the previous easement but have been unable to get this done yet.

Walt Gowell has provided his opinion that the 1943 easement pertains to the lot to the north of our property so I am still confused as to what easement would pertain to our property as it is a fact that the city water main does indeed cross our property so I would assume that some easement at some time had to be given at the time the water line was installed and the tap was installed.

These times predate any activity we had as we bought the property in 2000 and both the water line and the tap were in place at that time.

I will continue to work on this matter with all due diligence and will keep all parties informed as to any progress I make on getting this matter resolved.

Sincerely,  
George Lizer

On 09/16/2021 4:54 PM Sharon Bregante-Candau <s.b.candau@cityofyamhill.org> wrote:

Please see the attached application for an outside water user.

Thank you,

*Sharon Bregante-Candau*

*Administrative Clerk*

*City of Yamhill*

*P.O Box 9, Yamhill, OR 97148*

*(503)662-3511*

FAX (503) 662-4589

Confidentiality Notice: This email message may contain confidential and privileged information. If you have received this message by mistake, please notify us immediately by replying to this message or telephoning us, and do not review, disclose, copy or distribute it. Thank you

**From:** GEORGE LIZER  
**Sent:** Wednesday, September 15, 2021 3:17 PM  
**To:** Walt Gowell <[wgowell@hrglawyers.com](mailto:wgowell@hrglawyers.com)>  
**Subject:** RE: Yamhill city water

Walt,

I want to keep you posted on my efforts to get a quick resolution to the water issue.

1. I have contacted a company that advertises water treatment but have not heard back from them as the receptionist couldn't answer any questions. One company didn't answer their phone. I will keep pursuing this option as it would be much quicker and feasible if it can be done.

2. Could you send or refer the application forms for Yamhill.

I plan to pursue all possible options to resolve this matter to everyone's satisfaction.

Thanks George

On 09/15/2021 2:06 PM Walt Gowell <[wgowell@hrglawyers.com](mailto:wgowell@hrglawyers.com)> wrote:

George:

See below my comments in red ink to your email of this afternoon.

Thanks for your reply. This information is quite confusing and I am trying to understand exactly what has happened and will need your help in resolving this matter. I am the City Attorney and I cannot give you advice

or represent you, or help you in resolving this matter. You may want to seek legal advice or representation in this matter. I have attached my digital copy of the City's outside water connection policies and criteria.

1. I know the city water main crosses our property because they came out to repair a leak in the main water line a few years ago. Yes, the City water main does traverse your property as delineated on the map just sent. The most recent 1973 easement supplemented the earlier 1919 easement from Bedwell. Neither easement reflected the right to a hook-up or free water as consideration for the easement.
2. I also know that the water tap was in place when we bought the property. I have no facts to dispute this statement.
3. I could not determine the relative diagram from the plot map which you sent. You may want to obtain assistance to confirm the location of the 1943 waterline easement to Tax Lot 400.
3. We have no alternative water source and to drill a well might or might not provide potable water. There is an existing well on the property but the water is brackish and unusable which may indicate that potable water is not possible. I am attaching the City's Outside Water policy which addresses the obligation to exhaust other alternatives before requesting water from the City. You may wish to consult with a well driller, or water filtration business to address your existing well.
5. Is it possible to arrange a meeting with the City and resolve this matter as an immediate cut off of our water supply is a very ominous concern? Only the City Council can approve an Outside Water hookup based on an application received. Staff cannot resolve your situation. I have advised staff to temporarily delay cutting off your water to allow you an opportunity to exhaust your other alternatives.

I look forward to resolving this issue ASAP and will give it my utmost attention.

George

**From:** GEORGE LIZER <[REDACTED]>  
**Sent:** Wednesday, September 15, 2021 1:29 PM  
**To:** Walt Gowell <[wgowell@hrglawyers.com](mailto:wgowell@hrglawyers.com)>  
**Subject:** RE: Yamhill city water

Walt,

Thanks for your reply. This information is quite confusing and I am trying to understand exactly what has happened and will need your help in resolving this matter.

1. I know the city water main crosses our property because they came out to repair a leak in the main water line a few years ago.
2. I also know that the water tap was in place when we bought the property.
3. I could not determine the relative diagram from the plot map which you sent.
4. We have no alternative water source and to drill a well might or might not provide potable water. There is an existing well on the property but the water is brackish and unusable which may indicate that potable water is not possible.
5. Is it possible to arrange a meeting with the City and resolve this matter as an immediate cut off of our water supply is a very ominous concern?

I look forward to resolving this issue ASAP and will give it my utmost attention.

George

On 09/15/2021 1:00 PM Walt Gowell <[wgowell@hrglawyers.com](mailto:wgowell@hrglawyers.com)> wrote:

Mr. Lizer:

I previously told you I would have the City Engineer plot the easement reserved in the May 6, 1943 deed you specified as referencing a waterline easement for a future water tap.

I have attached a map showing the results of that plot which shows that the easement and tap referenced in the 1943 deed to your property relate to a water line which serves tax lot 400 immediately to the North of your property. That property is an outside water customer of the city with a meter and pays for all water obtained from the city.

It appears to me from the available information that your property has no authorization or agreement to receive water from the City of Yamhill at the present time. You should take immediate steps to obtain water for your property from an alternative source, or you can make a written application for outside water service from the city. I have been advised, however, that the City Council has not been approving additional outside water hook-ups and may still have a moratorium on such hookups in effect at present.

Walt Gowell

City Attorney

**From:** GEORGE LIZER  
**Sent:** Friday, August 27, 2021 3:02 PM  
**To:** Walt Gowell <[wgowell@hrglawyers.com](mailto:wgowell@hrglawyers.com)>  
**Subject:** RE: Yamhill city water

Mr. Gowell:

Attached is page 2 of the title report referencing the May 6, 1943 easement with right to tap as referenced in my earlier memo.

Thanks for your input and assurance that there is no immediate action to disconnect our water.

George

On 08/27/2021 12:19 PM Walt Gowell  
<[wgowell@hrglawyers.com](mailto:wgowell@hrglawyers.com)> wrote:

EASEMENT REFERENCE MAP FOR 12550 NW  
PIKE ROAD. PREPARED BY AKS ENGINEERING  
7 FORESTRY, LLC. 9/15/2021

**NOTES:**

1. THIS PURPOSE OF THIS EXHIBIT IS TO SHOW THE APPROXIMATE LOCATION OF THE WATER TRANSMISSION MAIN AND A DEED EXCEPTION.
2. THIS EXHIBIT WAS PREPARED BASED ON GIS DATA, TAX LOT MAPS, AND OTHER RECORD INFORMATION PROVIDED BY CLIENT. THIS IS NOT A BOUNDARY SURVEY.
3. EXCEPTION PER DEED 121.569 - BEING A STRIP OF LAND 6 FEET IN WIDTH FOR THE PURPOSE OF LAYING AND MAINTAINING A WATER PIPE....

TAX LOT 400  
MAP 2 5 24

APPROXIMATE LOCATION OF  
WATER TRANSMISSION MAIN -  
PER AS-BUILT RECORDS

TAX LOT 500  
MAP 2 5 24

APPROXIMATE  
CENTERLINE OF  
EXCEPTION PER DEED  
121-569. SEE NOTE 3.

Google Earth

© 2021 Google

Spence Jim



1000 ft

NW Tanager Ln

NW Mtr Richmond Rd

NW Mtr Richmond Rd

NW Hacker Rd

S.B.

**Sharon Bregante-Candau**

---

**From:** Trisha Player  
**Sent:** Wednesday, November 10, 2021 2:50 PM  
**To:** Sharon Bregante-Candau  
**Subject:** Trisha Player : Resignation

I hereby resign from my position as a Planning Commissioner.

It has been a pleasure to be a part of City of Yamhill planning committee. I find myself not enjoying the social distancing aspects we are forced to conform to. As well as a few months ago, **I was left to wonder how 2 members of the planning committee and the fire chief resolved an issue regarding reader boards without the board input.**

Thank you and well wishes,  
Trisha Player



5.C.

RECEIVED  
NOV 02 2021



# City of Yamhill

A small taste of Oregon

## Application for City Council, Committee, or Commission

Name: BONNIE J. (SUE) RICHARDSON

Address: 3rd ST YAMHILL, OR 97148

Telephone & Email address: \_\_\_\_\_

Length of Residency: 46 yrs

Educational History: NAU - 2 1/2 yrs

HS Diploma:  yes no College Degree: yes  no

Employment: \_\_\_\_\_

Position applying for: PLANNING COMMISSION

### Government Service History:

Paid (type): \_\_\_\_\_

Position: \_\_\_\_\_

Volunteer (type): \_\_\_\_\_

Position: PLANNING - CITY COUNCIL - SCHOOL BOARD - CHURCH BOARDS

Length of service: 8 yrs

### Explain what background prepares you for this position:

I HAVE WORKED ON CITY PLANNING + CITY COUNCIL, 25 YRS AGO

Explain why you wish to serve in this position: I AM RETIRING IN THE NEW YEAR + HAVE A DESIRE TO SERVE. I WORK IN CONSTRUCTION SO HAVE A WORKING KNOWLEDGE OF DEVELOPMENT.

Signed: Bonnie (Sue) Richardson

Dated: 11-02-2021

Yamhill Resolution R-233 requires all Council and Committee applicants to be a resident of the City for a minimum of one (1) year prior to appointment. Yamhill Ordinance O-507 requires not more than one member of the Planning Commission be a nonresident of the City. Proof of residency may be required at time of application.

S. D.

## Sharon Bregante-Candau

---

**From:** Justin Best <justin@nwtechs.com>  
**Sent:** Tuesday, November 23, 2021 11:14 AM  
**To:** Sharon Bregante-Candau  
**Subject:** Termination notice

Hi Sharon,

Thanks for taking my call. As discussed, after meeting with my team, we've concluded we will be unable to provide support or security services to the City of Yamhill.

We have discovered that our standard approach of simplifying your technology structures just won't work given your requirements. Here is my summary of why:

- The biggest roadblock we encountered was technical. During the onboarding process, we have learned that YCOM absolutely requires complex networking configurations which will require services our package does not include. In addition, YCOM support won't talk to us directly.
- Another roadblock was fingerprinting requirements. We were not made aware of and are not able to meet the requirements for CJIS training and fingerprinting the city is subject to.
- Lastly, we were unprepared to address how departmentally segmented the city is. For instance, in the cybersecurity portal, my team tells me that we would need two separate instances to serve the different departments, because each department needs administrative control over its own users.

I'd like to issue my apology for failing to identify all the above in advance of beginning services. After more than 25 years in business, this is our first "failed onboarding" of a client.

While we've invested a lot of time and effort already, we'd still be happy to provide a full refund of all money paid thus far as a measure of goodwill. If you'd like us to do this, please give us instructions on where to send a check with a refund.

**Justin Best** | CEO  
NW Technologies Group  
Direct: 503-465-4195 ext 500  
[Book time directly on my calendar](#)



## Sharon Bregante-Candau

---

**From:** Scott Portinga <scott@nwtechsupport.com>  
**Sent:** Sunday, December 5, 2021 9:13 PM  
**To:** Sharon Bregante-Candau  
**Subject:** NWTS Services Quote  
**Attachments:** YamhillQuote.docx

Sharon,

Thanks for the opportunity to meet and offer our services to the City of Yamhill. NWTS is a full-service IT support company, and I personally have 3 decades (wow....doesn't seem like that long...) of experience supporting companies, education, and local government institutions in the Pacific NW and nation-wide (even a few in Canada). We are Microsoft certified engineers, and as you know have our CJIS certification also.

The attached quote is based on information I gleaned from our meeting and the invoice from Genuine Tech. I have used the same quantities of users and adjusted workstations to 13 based on what you and the Chief told me. I have recommended the OneDrive Plan2 rather than Plan1 due to improved security/compliance options and it is only \$5 more per month. I did not quote anything for the NAS backup since Genuine said it was NOT being used.

I tried to be clear about specific items rather than lumping them together. Let me know if you have questions or need clarification.

Scott Portinga  
N.W. Tech Support  
503 622 9817  
The Northwest Leader In Technical Expertise



N.W. Tech Support  
nwtsupport.com

## Sharon Bregante-Candau

---

**From:** Scott Portinga <scott@nwtechsupport.com>  
**Sent:** Monday, December 6, 2021 8:18 AM  
**To:** Sharon Bregante-Candau  
**Subject:** NWTS info

Sharon,

Forgot to mention that NWTS billing rate for non-contracted work is \$150/hr.

Scott Portinga  
N.W. Tech Support  
503 622 9817  
The Northwest Leader In Technical Expertise



N.W. Tech Support  
nwtechsupport.com

Itemized costs for City of Yamhill:

Microsoft Office365	\$334.00/month
Business Premium (16)	
<i>Includes Office Apps, InTune MDM, Azure DLP, Azure AD Premium P1</i>	
Exchange Online Plan 1 (1)	
OneDrive for Business Plan 2 (1)	
<i>Includes Advanced Security features: file auditing, data retention, eDiscovery, sensitivity labels, compliance offerings</i>	
Office365 Cloud Backups (16 mailboxes, \$4/mailbox)	\$64.00/month
<i>3X daily backups are retained for 30 days, Dailies are kept after 30 days, Weeklies are kept after 90 days, Monthlies are kept after a year, then stored for selected retention period</i>	
PC Management (13 PCs, \$55 ea)	\$715.00/month
<i>24/7 Hardware Monitoring/Remote Support, Patching for Windows, Mac, 3rd Party Apps     Cloud-managed AV/Malware/IDS protection</i>	
User Support (16 users, \$45/ea)	\$675.00/month
Workstation data backup - \$15/TB/Month	\$15.00/month
Email Filtering (16 mailboxes, \$3.25/mailbox)	\$52.00/month
Firewall management/Monitoring (2 devices)	\$200.00/month
<i>Daily Log checks, 24/7 monitor of VPN tunnel status</i>	
Monthly total based on user/hardware assumptions:	\$2055.00/month



City of Yamhill  
Monthly IT Support Proposal  
by Joe Hacker

joe@isoutsource.com

**iSOutsource**

## Overview

### *Background*

Yamhill, a small farming town located half way between Portland and the Coast, is in the heart of Willamette Valley's Wine Country. Home of the Yamhill/Carlton High school and Intermediate School. Yamhill is a small community with 1105 citizens who are proud to call it home. There are currently 11 total employees, 9 of which are full time employees. There are 2 Administrative staff, 4 public works staff, 1 police chief, 2 police officers, 2 reserve officers, and 1 open position.

Currently Yamhill is experiencing downtime with their technology. There are public safety issues when the Chief of Police cannot view active calls. It creates frustrations with all the staff when they are offline and unable to perform their duties. Yamhill staff are having to explain their network and issues over and over again to their current provider. Sometimes there is remediation work performed that ends up being wasted time and resources.

### *Need*

- Trusted IT Advisor
- Reliable Infrastructure
- Documented Environment
- Local support that is connected

### *Our Recommendations*

ISOsource has a team of nearly 100 employees, with the vast majority being technical resources. We would dedicate Tanner Cline as your primary consultant, however, he has an entire team behind him. We leverage tools like IT Glue to ensure when you reach out to anyone at ISOsource we will know your infrastructure. You will not need to repeat or explain your infrastructure to us. ISOsource will be able to handle all software/licensing, hardware, backups, monitoring of network, day-to-day support, and ongoing maintenance.

## 30 Day Transition Plan

Outlined below are the high-level steps we will take to encourage a smooth transition from your current provider to ISOsource. We will work with your current provider to obtain all documentation and information relevant to your IT Infrastructure. Any gaps or missing data will be supplemented as needed.

- Welcome meeting with ISO & Yamhill
- Meeting with Current provider
- Information gathering - IT infrastructure outline, passwords, generalized information.
- Data analysis and verification - review of information to determine accuracy, creation of any remaining documentation needed.
- Once complete, work with Yamhill Staff to ensure all key personnel have appropriate access to documentation.

## Fully onboarded

ISOsource currently has nearly 100 employees on our team. We are uniquely positioned to help support The City of Yamhill today with your 11 employees and 1 future hire. We are able to provide Yamhill with reactive Tier 1 support, Consulting/Engineering Tier 2 support, and on up to vCIO and vCISO support. If needed we can help with planning, budgeting, operating, etc. all things Information Systems.

- Regular monthly site visits
- Monthly maintenance to hardware
- Day-to-day remote support
- 24/7 monitoring of hardware

## Support Tech - Tier 1 Support

**Below are all the services that are covered with our Support Tech - Tier 1 Support. We will in 6 minute increments for all services listed below.**

- **Outlook signatures**
- **Outlook emails not sending/receiving**
- **Outlook standard functions**
- **Setting up outlook on mobile devices**
- **Spam / Phishing / Virus**

- **New user setup**
- **User deactivation**
- **Access to files or drives**
- **New hardware**
- **Software install & support**
- **Printer support**
- **Distribution lists additions/removals**
- **Remote access**
- **Login issues (operating system)**
- **Internet / wifi connectivity**

## Our Partnership

### *Solution Outline*

To address the unique support needs of City of Yamhill, we offer the following:

### Team Structure

- Our resources are smart, fast, and vast! In order to ensure a consistent and effective level of service, we will dedicate a small of hand-picked experts dedicated to supporting City of Yamhill.

### Documentation

- Documentation of the computing environment and support strategies will result in consistent and effective service.

### Scheduled Maintenance

- Your dedicated team will perform diligent routine maintenance on the servers, workstations, and network infrastructure. They will provide conscientious, carefully considered strategic guidance.

### Remote Monitoring, Vulnerability Scans, & Server Checks

- Automated tools will monitor the health of your network 24/7. Your team at ISOutsource will be alerted to warning signs and if possible, will remediate issues before they become critical. The Remote Server Health Check adds human intelligence. Remote support engineers will uncover risk, identify trends, perform routine maintenance, and ensure rapid remediation.

### Reactive Support



- Help is just a phone call away. We're available 24/7 for reactive support issues, troubleshooting, and emergency response.

## With ISO

- 85+ Professionals on Staff
- 24/7 Support
- Proactive Advice, Not Just Reactive Work
- Strategic Partners & Trusted Advisors
- No Long-Term Contracts
- No Hidden Costs, True Transparency

WHY ISO?

## Broad Certifications

**AICPA SOC 2, TYPE 2**  
ACCREDITED

**CISCO**  
CCNA, CCENT, CCNA+Security

**AMZON WEB SERVICES**  
CERTIFIED CLOUD PRACTITIONER

**COMPTIA**  
A+, NETWORK+, SECURITY+, LINUX+

**APPLE**  
CERTIFIED ASSOCIATES

**MICROSOFT**  
MCP, MCSA, MCSE, MCTS

**AXELOS**  
ITIL v4 FOUNDATIONS

**VMWARE**  
VCP5, VCP6

CERTIFICATIONS

## Strong Partnerships

**AMAZON WEB SERVICES**

**STORAGE CRAFT**

**MICROSOFT**

**VEEAM**

**HP**

**KNOWBE4**

**DELL**

**WATCHGUARD**

**JUNIPER**

**QUALYS**

**SOPHOS**

**JAZZ HR**

**DATTO**

**SONICWALL**

**DROPSUITE**


**SEMANTIC**

**BAMBOO HR**

PARTNERSHIPS

Together, these recommendations create a highly effective end-to-end IT solution. City of Yamhill will receive the benefits of working with a dedicated team of highly skilled IT professionals at a fraction of the cost of staffing an internal IT department.

ISOsource does not require any long-term agreements. Time and Materials billing ensures equitable and transparent billing.

A photograph of a group of people in a meeting. In the foreground, a laptop is open, displaying the text "Discussion Outline" on its screen. The laptop is being held by a person whose hands are visible. Other people are seated around the table, some looking at the laptop, others looking towards the camera. The setting appears to be a professional office or meeting room.

## About ISOsource

### **30 Years of Experience Across 4 States**

ISOsource is a Pacific Northwest technology firm of trusted advisors providing innovative and strategic solutions to small and medium-sized businesses primarily in Washington, Oregon, Arizona, and Idaho.

# Vision, Mission, Values

## Vision

Thriving communities of happy, productive, and supported businesses.

## Mission

As trusted advisors, we empower our clients to succeed by providing innovative and strategic technology solutions, strengthening our communities one business at a time.

## Values

We are **client-centric**.  
We are **innovative**.  
We are **results-driven**.  
We pursue **excellence**.  
We are **trustworthy**.  
We **empower our team**.

**WHO WE ARE**

## Service Investment

This service will be billed via time and materials. The quote below is an estimate based on our discussions throughout our discovery and technical meetings. Should Yamhill wish to take advantage of a Block of Support they will receive a \$10 per hour discount for all consulting .

If you have any questions about this quote, feel free to get in touch anytime at [joeh@isoutsource.com](mailto:joeh@isoutsource.com).

## Pricing Details

**30 Day Transition Plan**



SUBTOTAL  
\$2,458.00

Description	Item	Quantity	Price
<i>Start Up / Transition / On-Boarding</i>			
Transition Activities - Tanner Cline	\$184.00	12 Hour	\$2,208.00
iVSAT Configuration & Deployment	\$250.00	1 Item	\$250.00

## Recurring Monthly Costs

SUBTOTAL  
\$2,068.00

Description	Item	Quantity	Price
<i>Consulting &amp; Support Services</i>			
Consultant / Engineer	\$184.00	8 Hours	\$1,472.00
Remote Tier 1 Support	\$153.00	2 Hours	\$306.00
<i>Fixed Price Products &amp; Services</i>			
Firewall & Switch Monitoring	\$20.00	1 Unit	\$20.00
Workstation Monitoring	\$5.00	11 Units	\$55.00
Cybersecurity Bundle *12 month commitment	\$15.00	11 Units	\$165.00
Unlimited Vulnerability Scans (iVSAT)	\$50.00	1 Unit	\$50.00

You can simply click "Accept" below to get things started!

We look forward to working with you.

**Accept**



# IT Managed Services Solution Proposal

---

*Prepared for:*

**Sharon Bregante-Candau  
City of Yamhill  
205 South Maple Street  
Yamhill, OR 97148  
United States**

*Prepared by:*

**Marvin Herstad  
BlackPoint IT Services  
20415 72nd Ave South  
Suite 210  
Kent, WA 98032**

*Date Prepared:*

**10/7/2021**

10/7/2021

Sharon Bregante-Candau  
City of Yamhill  
205 South Maple Street  
Yamhill, OR 97148  
United States

Dear Sharon:

Here is the quote you requested.

Upon review, if you would like us to modify any of the contents of this proposal please feel free to contact me and I will address your requests.

Best Regards,

Marvin Herstad  
BlackPoint IT Services  
mah@blackpoint-it.com  
206.973.8087

## Solution Summary

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	<b>Full MSP for Workstations</b>		
1	<b>Base Contract Semi-Annual</b> Semi-Annual Strategic Business Reviews Automation tools Account administration Primary business location	\$450.00	\$450.00
12	<b>Per User: Managed Office User</b> Usage for office users who daily use the full office suite, email, and line of business systems Patch management Monitoring Desktop optimization Asset reporting Unlimited service desk remediation access	\$75.00	\$900.00
12	<b>Per Server/Desktop Advanced Security</b> Advanced malware detection Inclusive remediation (virus, malware and ransomware) Darkweb monitoring and alerting Annual security audits Security policy monitoring	\$14.00	\$168.00
12	<b>Webroot</b> Managed Services - Webroot- Per Device Monthly Billing	\$1.25	\$15.00
12	<b>Per User Email Protection Business</b> Per User Email Protection - Business Inbound/outbound content filtering, Spam protection, 30 days emergency inbox/spooling/instant replay and DLP filtering and URL defense	\$2.75	\$33.00
	<b>Microsoft 365</b>		
12	<b>Microsoft 365 Business</b>	\$20.00	\$240.00
12	<b>365 Account\Mailbox Backup (Infinite)</b> -Infinite Retention (3x Daily backup, Dailies kept 30 days > Weeklies kept 90 days > Monthlies kept for any retention period)	\$3.10	\$37.20
<b>SUBTOTAL</b>			<b>\$0.00</b>
<b>SALES TAX</b>			<b>TBD</b>



TOTAL (ONE TIME)	\$0.00
MONTHLY COMMITMENT	\$1,843.20
DEPOSIT REQUIRED	\$0.00

Quote valid for 60 days from date received

## Service Agreement Terms and Policies

This Agreement is by and between BlackPoint IT Services, a WA corporation (“we”, “us”, or “BlackPoint”), and the person or entity signing below as a Client (“you” or “Client”) and is made and entered into as of the latest date shown in the signature blocks below (the “Effective Date”). This Agreement along with our terms and conditions posted online sets forth the terms upon which we will provide services (the “Services”) to Client. **This Agreement incorporates by reference the BlackPoint Terms and Conditions Agreement located here: <https://www.blackpoint-it.com/terms>. BY ACCEPTING THIS AGREEMENT, YOU ARE ALSO ACCEPTING OUR ONLINE TERMS AND CONDITIONS. Where these terms and the online terms conflict the terms in this agreement shall control.**

### 1. SUPPORT SERVICES AGREEMENT

**1.1. Services.** BlackPoint shall provide Client with the “Services” as described in this Agreement and as described in any schedules attached hereto (the “Schedules”). All such Services shall be subject to the terms and conditions of this Agreement and any terms or conditions printed on the Schedules. The term “Services”, when used within a Schedule attached hereto, shall refer to the services to be provided under that Schedule only.

**1.2. Monthly Fee.** BlackPoint support is priced on a per-unit basis. For services based on a per-unit charge, client agrees to pay any differences in fees arising from an increase in the units billed, whether they be devices, storage, bandwidth, or any other defined unit.

**1.3. Remote Access.** BlackPoint will attempt to resolve issues over the phone or via remote access. If an issue is unable to be resolved in the manner, BlackPoint will schedule an engineer for an on-site visit. BlackPoint reserves the right to dispatch an engineer for any phone support exceeding 30 minutes or at the sole discretion of BlackPoint should common practice dictate it would be more efficient to address the issue onsite.

**1.4. Travel.** Travel under this contract is covered up to 60 miles from the local BlackPoint office. Locations exceeding this distance will incur a travel charge at BlackPoint IT travel rates. Travel onsite will only be done if the issue cannot be resolved remotely at BlackPoint IT’s discretion.

### 2. TERM, RENEWAL AND TERMINATION

**2.1.** This agreement is a 3 Year and will renew month to month on the date of expiration at the current annual rate + 15%. The client has 30 days after a renewal to cancel without penalty or sign a longer-term agreement to secure a lower annual rate.

**2.2.** BlackPoint will provide services in a competent manner, comparable to industry standards. If BlackPoint does not provide services in such manner and cannot rectify the problem(s), within sixty (60) days from client written notice in which client identifies the problem(s), client will have the right to terminate the respective Schedule only.

**2.3.** In the case of default by either party under this Agreement, the defaulting party will reimburse the non-defaulting party for all costs and expenses arising from the default, including reasonable attorney fees if the non-defaulting party engages in legal counsel to preserve or enforce such rights under this Agreement, including the collection of any payments due.

**2.4.** The client may buyout the contract for convenience at any time with 30 days written notice by paying 30% of any remaining balance due in the contract. The balance due is the summation of the remaining months payments until the end of the current contract term. If the client chooses to exercise the Buyout option, it is only effective once BlackPoint receives the Buyout payment. This is considered fair and reasonable due to the discount in monthly rate given for signing a long-term contract and the upfront investment BlackPoint has made in the Agreement. If this option is exercised this contract is considered paid in full and will not renew; all other terms in the BlackPoint Terms and Conditions Agreement remain in force. The client at any time can request a calculation of the Buyout payment from BlackPoint.

**2.5.** BlackPoint, at its sole discretion, may terminate this Agreement if client: (a) becomes the subject of any proceedings under the Bankruptcy Act or other insolvency law, voluntary or involuntary, if such proceeding is not dismissed within ninety (90) days; (b) suffers a receiver to be appointed for its affairs or property; or (c) enters into an assignment, or other an arrangement, for the benefit of its creditors, or suffers an attachment against or a seizure of a substantial part of its assets, equipment or its parts and inventories. However, client's responsibility for past due amounts shall survive each bankruptcy proceeding provided the acknowledgment of such liability by client will not affect the discharge of client regarding other general creditors.

**2.6.** Termination of this Agreement will not adversely affect any right existing as of the effective date of termination. The rights and remedies provided under this Agreement are cumulative and in addition to any other rights or remedies available at law and in equity, and any other contract instrument or paper.

**3. OWNERSHIP OF DATA.** Backup data being stored both on provided equipment and at the Data Center remains the sole property of the client. If client chooses to terminate services, BlackPoint will assist client in the orderly termination of services at its current rate structure. This could involve copying the backup image to an external drive. Client agrees to pay BlackPoint the actual costs of rendering such assistance to include hardware if necessary.

**4. LOANED EQUIPMENT.** Client agrees that certain items, including by not limited to the NAS unit utilized by BLACKPOINT in the execution of the backup service and the firewall used in the managed firewall service shall remain the property of BlackPoint, and must be returned if requested. Client further agrees to cease the use of any technology that remains the property of BlackPoint upon termination of this agreement. If any equipment at the Customer site owned by BlackPoint is stolen, damaged or destroyed, client must pay the equivalent of the current retail replacement value of the device within 15 days of said event.

**5. EQUIPMENT AND FACILITIES.** Client agrees that BlackPoint may utilize certain items of client's equipment and may gain access to certain client facilities. Client retains title and ownership in all of client's equipment owned by Client and utilized by BlackPoint and must grant authority for BlackPoint to access client's facility. Facility access may be denied for any reason at any time, however if access to facilities is denied, client understands that BlackPoint may be unable to perform their duties adequately and if such a situation should exist, BlackPoint will be held harmless.

#### **6. NOTICES**

All notices herein provided for or which may be given in connection with this Agreement shall be sent via regular mail, postage prepaid, or by facsimile. If any such notice shall be given by client to BlackPoint, it shall be addressed to:

BlackPoint IT Services  
20435 72nd Avenue South, Suite 200, Kent, WA 98032

**7. REPRESENTATION AND WARRANTIES.** We represent and warranty that we (a) have the right, power and authority to enter into this Agreement and to fully perform all of our obligations hereunder; and (b) will use commercially reasonable efforts to provide all services required of us under the Agreement in accordance with prevailing industry standards. You represent and warranty that you (a) have the right, power, and authority to enter into this Agreement and to fully perform all your obligations hereunder.

By signing below, you acknowledge and agree that, prior to signing, you read the entire Agreement, consulted with legal counsel of your choice (or had the opportunity to consult with legal counsel of your choice but declined to do so), you are authorized to enter such agreement, and you are willfully bound by all the terms and conditions set forth in this Agreement. Further, by our signature below, we likewise agree to be legally bound by the Agreement and by all the terms and conditions set forth in it.

## Addendums

---

Please contact me if I can be of further assistance.

# Signature Page

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**Client**

City of Yamhill  
205 South Maple Street  
Yamhill, OR 97148  
United States

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name/Title

\_\_\_\_\_  
Date

**BlackPoint IT Services**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name/Title

\_\_\_\_\_  
Date

## About Our Company

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BlackPoint IT Services is a privately held Managed IT Services Company in business since 1977 with offices in Seattle, Portland, Phoenix, Tucson and Manila, Philippines. We primarily serve small to mid-sized businesses ranging in size from 5 to 1000 users west of the Rockies. We specialize in several areas of technology including virtualization, cloud infrastructure, unified communications, security, service desk, managed services and structured cabling.

With over 120 employees BlackPoint IT Services has become one of the largest IT and communications companies serving the small to mid-sized market on the west coast and is well respected nationally. We actively manage over 700 client's networks from as far north as Alaska down to California with branch office support calls coming in from as far away as Europe, Hong Kong and the Philippines.

We appreciate the opportunity to help your company succeed!

## **BlackPoint IT Services Key Differentiating Factors**

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**Besides our deep bench of technical talent and over 120 IT and Communication professionals here to serve you**

### **We Keep IT Simple.**

With over 40 years of experience in IT and communications solutions, we know what works. Our full suite of IT and communications services is built to help you find the right solution, every time.

### **We're Dedicated to Great Service.**

Our certified, on-call technicians and engineers provide around-the-clock service to minimize downtime and maximize your IT investment, 365 days a year.

### **We Work as a Team to Support You.**

When you work with BlackPoint, you're part of the conversation. We collaborate with each client to tailor solutions customized to meet their business goals with no single individual as a point of failure.

### **We Take Business Personally.**

Business is built on trust, and we know it. We value our strong relationships with top-rated vendors that include Microsoft and HP, and we're proud to count our clients as part of our community.

## **OUR CORE VALUES**

**We believe in delivering "Crazy-Good" Service with NO excuses – NO exceptions!**

**We deliver what we promise 100% of the time... PERIOD.**

**We're passionate about our profession, our clients, our community and each other!**

# Benefits of Managed IT Services

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## **Control IT Costs**

Outsourcing converts fixed IT costs into variable costs and allows you budget effectively. In other words, only pay for what you use when you need it.

## **Reduce Labor and Recruiting Costs**

Hiring and training an IT staff can be very expensive, and temporary employees don't always live up to your expectations. Outsourcing lets you focus your human resources where you need them most.

## **Trained, Experienced, Qualified, Certified**

If you're not IT trained, how do you assure an employee is qualified? Certifications like Microsoft Certified Systems Engineer (MCSE) are important, but so is experience.

## **Qualified doesn't Equal Experienced**

Few problems are new for leading IT service companies, which see related problems multiple times. An in-house IT employee leads an isolated existence no matter how much they train. We'd all rather an experienced doctor; the same is true for IT.

## **Increase Efficiency and Competitiveness**

Organizations that try to do all IT Services in-house themselves can have much higher research, development, and implementation time, all of which increase costs and are ultimately passed on to clients.

## **Quickly Implement New Technology**

Handling projects in-house might involve weeks or months to hire the right people, train them, and provide the support they need. Quality IT companies will bring years of experience in the beginning saving time and money.

## **Stay Focused on Your Core Business**

Businesses have limited resources, and every manager has limited time and attention. Outsourcing can help your business stay focused on your core business and not get distracted by complex IT decisions.

## **Reduce Risk**

Outsourcing providers assume and manage much of this risk for you, with specific industry knowledge, especially security and compliance issues. They generally are much better at deciding how to avoid risk in their areas of expertise.

## **Level the Playing Field**

Outsourcing can help small companies act "big" by giving them access to the similar technology, and expertise that large companies enjoy. An independent third-party managed cost structure and economy of scale can give your company a competitive advantage.

## **Compliance and Security**

By outsourcing a qualified Managed Services company who is familiar with security and compliance standards you can rest assured that your company is minimizing the risks associated with being hacked, ransomware, credit cards, sensitive competitive information and more.

## **Strategic Reviews**

You review your business strategically; you need to do the same with your IT. A good managed services provider will actively work with you to strategize your IT budget, plan projects in advance, and proactively manage instead of firefighting.

## Your Assigned Technology Advisor

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BlackPoint will assist you in managing and guiding your technology decisions and be a resource to your in-house staff. The Technology Advisor or Virtual Chief Information Officer (vCIO) will be available to:

### **Facilitate Monthly, Quarterly or Annual Technology Planning**

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Create a technology plan to suit your objectives and business. You will have an opportunity to discuss strategic growth plans and additional ways that your business can leverage technology. The plan will include a road map, budget detail, schedules and other internal project initiatives with meeting monthly, quarterly or semi-annually depending on your needs.

### **Ensure Project Run Smoothly**

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Your advisor will act as light project management in concert with the project manager assigned reporting on the status and progress of the various technology projects you have with BlackPoint.

### **Act as an Advocate within BlackPoint**

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Your advisor will ensure your issues are resolved in a timely manner and projects or tickets complete on time, within SLAs and on budget.

### **Recommend Best in Class Solutions**

---

Your advisor is there to recommend best in class supportable solutions. These solutions will have an eye on total cost of ownership for you the client and aim to drive down your total cost of IT and unanticipated downtime.

### **Act as a Project Manager on Non-BlackPoint Projects**

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Each company is different, if additional time is required to research projects, work with critical application vendors, manage projects not associated with BlackPoint we can work with you to set an average monthly budget according to your needs.



## Service Desk Support

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If desktop support is contracted with BlackPoint either Patch only support or Full-Service desk support must be selected. These plans cannot be combined at a single location.

### All the Features of Patch Only Support

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BlackPoint includes the features of the patch only. This includes patch management, workstation optimization, asset reporting, basic virus, spyware and adware management tools.

### User Account Administration

---

BlackPoint will handle add, move and change requests for passwords, new account setup and account removal for end users.

### Email Protection

---

For each user BlackPoint will provide a spam-filtering license, which includes spam blocking, virus & worm scanning, content and attachment filtering, quarantine management, and 60-day message continuity.

### Dedicated Support Team

---

BlackPoint has a dedicated service desk that will attempt to fix issues remotely. When required we will dispatch a technician onsite to solve issues.

### Case Management

---

BlackPoint provides each authorized user access to our online case management system allowing visibility into the status of Service desk requests. Resolution notes on each incident create a customized knowledge base accessible by your system administrators and end users.

### Vendor Account Management

---

BlackPoint will act as the liaison between 3<sup>rd</sup> party application vendors under a maintenance or support agreement and your users. We will fully support remediation efforts as it relates to day-to-day operations\*.

### 24/7 Technical Support

---

Our clients enjoy 24/7 coverage including Saturday, Sunday and holidays.

\*Applications that generate a significant number of tickets or consume a significant amount of time as determined by BlackPoint may be required to be classified as a critical application and covered under a separate agreement.

## Service Desk Policies

---

### Contact Methods

BlackPoint will accept Service Desk requests via email, phone, voicemail or the client portal. BlackPoint Service Desk can be reached at 1-866-326-5482 or 206-973-8057, emailed at [helpdesk@BlackPoint-IT.com](mailto:helpdesk@BlackPoint-IT.com), or via the end user portal at [www.BlackPoint-IT.com/client-portal/](http://www.BlackPoint-IT.com/client-portal/)

### Hours of Operation

Participants have 24 hour, 7 days per week, year-round access to support, including holidays.

### Response Times

The best way to get the quickest response is to phone the Service Desk. BlackPoint will strive to have calls answered as quickly as possible. However, during high-volume call times, there may be delayed response times. During business hours, BlackPoint targets answering 90% of calls within 60 seconds. The Service Desk team typically responds to emails and voicemails within one hour. Communication with our Service Desk via email and voicemail automatically generates a ticket number back to our clients for tracking purposes.

### Onsite Support

Most issues are solved remotely within an hour; only in the event of escalation and failure to solve the issue remotely will a resource be sent onsite.

### Reporting

BlackPoint will provide ongoing activity reports detailing Service Desk activity, call volumes and usage. Ad hoc reports are available as requested. Reports can be provided via email, the web portal to the primary client contact or through a business review.

### Service Desk Tools

BlackPoint uses a variety of different technologies to enable remote Service Desk services. Once work starts on a Service Desk ticket, a variety of remote support options are available. All screen sharing methods require end-user authorization if the end-user is present. All tools have the security of the client's network in mind. Under no circumstances will users be asked to transmit data or provide their passwords.

### Patch Management

We will work with you on a patching schedule for your systems. We typically like to wait 6 months after the release of a patch to install it on client systems. Critical security patches will be provided within 7 weeks of release. We do not provide service for firmware updates for switches, firewalls, 3<sup>rd</sup> party drivers, routers or phone systems unless specifically contracted to do so. At times patches have unexpected results and may disrupt the client's business or result in data loss. BlackPoint does not warranty the appropriateness of any patch or the effects on the clients system.

### Service Level Agreements (SLAs)

Severity Level	Description	Response and Resolution Times
1	Critical work stoppage issue, system down, blocking multiple employees	Response within 30 minutes, issue resolved within 4 hours.
2	Issue disrupts productivity of multiple employees, <u>no obvious workaround</u> to the issue.	Response within 1 hour, issue resolved within 8 hours.
3	Issue disrupts productivity of one employee, <u>or there is a workaround</u> to the issue.	Response within 2 hours, issue resolved within 3 business days.
4	Issue does not disrupt productivity or is general technical question.	Response within 4 hours, issue resolved within 30 business days.

## Services Not Included

---

Services not specifically defined as covered in this agreement are not covered. Below is a list of excluded services:

### **Programming**

Including debugging scripts, complex excel formulas, web pages and custom designed code.

### **Data migration**

Moving data from one computer to another considered non-minor.

### **Virus and malware removal**

Unless contracted with Advanced Security.

### **Software and hardware upgrades beyond regular patching**

### **Cabling**

**Audio/visual support (projectors, TVs, etc.)**

**Installation of new applications, computers or peripherals on the network**

**Home or private computer troubleshooting including connecting home computers to the office**

### **Hardware Failure**

Support in determining if the issue is hardware related is included in the service. Once it is identified the issue is hardware related any further work to resolve the issue or replace the hardware is billable.

### **Mobile Device Support**

Setup and configuration of mobile devices, hardware issues, and application issues is not covered.

### **Printer Support**

Setup and configuration of printers, changing toner, and changing drums is not covered. Basic connectivity to functioning printers is covered.

### **Phone System support (unless contracted)**

Setup and configuration of phones, hardware issues, and application issues are not covered. Issues caused by network or server equipment under this agreement are covered.

### **Issues with third party software not explicitly noted in Agreement**

Installation or troubleshooting of third-party software not specified in this document is not covered.

### **Issues with work done on the systems by other than BlackPoint employees**

Issues resulting from changes or attempted remediation of issues by personnel other than BlackPoint employees will not be covered.

## Incidental Project Work

Incidental work such as PC installs, printer installs, software installs, configuring or moving hardware, data migrations and other work changing your network is **not** covered under a managed contract. A managed contract is designed to **maintain** your network; any work to **change** your network is not covered.



Nobody likes to be nicked and dimed to death with billing from small projects not covered under a managed contract.

We offer two options below:

### Fractional Contract

Have a dedication support specialist assigned to your account at a deep discount. You choose how many hours per month you need, when they will work with you on a predictable schedule.

### Recurring Retainer Contract

Deposit money monthly into a retainer account and you can use the funds when you need them. They never expire and if you have an excess of funds you can cash out.

	Fractional Contract	Recurring Retainer Contract
Billing	Monthly	Monthly, but can contribute additional money if needed.
Dedicated Engineer/Technician	Yes	No, first available scheduled.
Hours Expire?	Yes, you must use the hours or lose them. Carryover one month.	No, this is a cash account.
Rate Discount	Additional 10% – 30% off rates.	No
Money Deposited Refundable?	No	Yes, you can cash out at any time.
Can I set a Reoccurring schedule	Yes, this is the default.	Yes
Am I billed for Travel?	No	No
Who controls the work?	You direct the resource; we do not track	We direct the resource, manage time,

	what you do or how you use your time.	the work and scheduling.
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## Advanced Security Services

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If you select Advanced Security Protection as an option BlackPoint will provide advanced security features for your network and user protection on a per user and per server basis. To remain compliant for advanced security remediation the network must conform to BlackPoint's security standards. As standards change from time-to-time BlackPoint will inform the client of non-compliance and client will have 30 days to remediate or coverage will cease. Security standards include having a compliant maintainable backup, allowing BlackPoint to patch critical systems, having an approved password policy and MFA for remote access and protection of Office 365 accounts.

Security standards include having a BlackPoint Managed Backup and DR solution for all business-critical systems, operating systems must be under support from the vendor, allowing BlackPoint to update critical systems, allow deployment of security tools/monitors on all systems, implementation of strong security & password policies and MFA for remote access & email/MS365.

### Security Policy Administration

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BlackPoint will implement basic security policies. We will guide you through policy templates and help you decide your security policies including mobile device management, multi-factor authentication, application access control, removable media acceptable use policy, internet usage policies, mobile device management, remote scripting, and backup retention.

### Next Generation Security Management

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BlackPoint will install next generation security and threat management software capable of detecting and remediating day zero attacks. This software works in conjunction with your normal threat management software and alert on suspicious activities such as setup of backdoor accounts, disabling security policies standard anti-malware software may miss.

### Regular Security Audits

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BlackPoint will conduct annual security audits to point out missed vulnerabilities in user account administration, physical security, application administration and software usage.

### End User Security Training

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BlackPoint will provide end user training on how to spot phishing emails and mitigate users falling victim to attacks.

### Dark Web Scans

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BlackPoint alert you if any user accounts have been compromised on the dark web.

### Incident Remediation and Analysis

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BlackPoint cannot prevent all malware attacks but if you are victim, we will get you back up and running as soon as possible with no extra charges. We will then work with our security professionals to analyze the data and provide a root cause analysis of the attack and method of entry to your network and remove any backdoors, other malware, or software/security vulnerabilities the hackers left behind.

### Optional Multi-Factor Authentication Tools and Support

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If the client subscribes to Multi-Factor Authentication support through BlackPoint to protect their remote users, applications, and network access, BlackPoint will provide end user setup and training as well as add/move and change support. The service is billed on a per license basis monthly.

## Additional Services

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### **IT Projects and Consulting**

Do you have an IT project that needs to be addressed? Need a technical lead for an existing project in progress? Need to manage a company move? BlackPoint has over 40 years of experience in project management. We can help you bring a project to fruition on time and within budget. We can also work with you on design and implementation of a new project including line of business application deployment or even a major migration.

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### **Unified Communications**

What is the right communications solution for your business? The answer does not need to be complicated. With on-premise, cloud-based, or hybrid solutions, BlackPoint IT can help you select the right voice solution for your business. We have completed hundreds of migrations to the cloud for VOIP and still manage many clients who are not ready to make the jump.

Whatever your situation we are here to help!

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### **Cloud Services: Office 365 and Cloud Infrastructure**

Have you made the move to Office 365? We can work with you on a migration plan and help select the right plan for your business. Microsoft Office 365 products enable companies to increase productivity with the latest AI tools and online file storage. Collaborate, share and communicate with flexible tools that go where your team goes. Talk to our trained consultants and we can help formulate your office productivity strategy.

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### **Structured Cabling**

Your network is only as reliable as the cabling it runs on and a strong foundation is critical to the success of your business. Do not tolerate slow or un-reliable networks give us a call before you do your next office move or you are thinking about upgrading and we can help you get the right solution in the first time.



## Onboarding and Network Standards

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This section describes requirements for network assessments and ongoing network standards.

### Network Assessment

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It is required clients have a network assessment done prior to onboarding to identify compliancy issues and critical systems that need support. The assessment will provide both of us a clear indication of the health of your network and what projects need to be completed before support can begin. Once the assessment is complete, you will be given a detailed report on your network including IT asset inventory, patch levels, network diagram and supporting documentation. We will also review the status of your IT policies and procedures and assess any associated risk.

### Network Compliance and Standards

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BlackPoint, through its experience, has realized that systems that conform to a standard are more secure and reliable, and less costly to maintain. When BlackPoint initially starts working with your company, we will review your existing systems and plan the projects you need to complete before onboarding.

### Ongoing Network Compliance

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During quarterly strategic business reviews, we will review your network and recommend projects that are required to keep your network in optimal running condition. BlackPoint will notify you of any systems considered outside of standard compliance or systems approaching end of life. Out of compliance systems may be subject to an upcharge or refused coverage. BlackPoint at its sole option may waive the compliance charge or create an exception if the client is making honest concerted progress towards bringing the identified systems towards compliance.

For a list of current compliance items please review our document online:

[www.BlackPoint-it.com/MSP-Compliance-Standards/](http://www.BlackPoint-it.com/MSP-Compliance-Standards/). During on-boarding, BlackPoint reserves the right to refuse to cover any equipment or software based on the initial network and security assessments.

C. Consider and approve recruitment for Utility Worker and starting salary. Clarification that the recruitment was for Utility Worker I was provided by Wofford.

Motion by Potter, seconded by Echaury, to approve the recruitment of Utility Work I at the starting salary of 5% below the maximum budgeted amount of \$40,800 (\$38,760).

Roll call: Ayes: Potter, Echaury, and Hedin.  
Nays: None

The motion carried.

D. Consider firework ban for July 4, 2021

Discussion on effective and end date for ban, what kind of fireworks, and selling fireworks. Clarification provided by Hedin to contact the non-urgent law enforcement line if you suspect someone is shooting off fireworks. Confirmation was received by Chief Graven that this ban would be enforced by the Police Department. Mayor Potter reported that a letter will be provided to all businesses selling fireworks notifying them of their ban and asking them to remove the products from their shelves. Chief Graven reported that if a fireworks stand was requesting a business permit, the permit would be revoked because of this ban.

Motion by Hedin, seconded by Echaury, to approve a ban on the use of all fireworks, legal or illegal, as well as the sale of all fireworks in the City of Yamhill effective immediately and continuing until further notice.

Roll call: Ayes: Potter, Echaury, and Hedin.  
Nays: None

The motion carried.

**3. INFORMATION/ANNOUNCEMENTS:**

A. City Council Training – August 19<sup>th</sup> or the 26<sup>th</sup>, time, and length of training?

City Council training will be provided on August 19<sup>th</sup> for two hours, from 3 – 5pm.

**4. ADJOURNMENT: 3:50PM**

Motion by Echaury that the meeting adjourn at 3:50PM.

The motion carried by unanimous vote.

C. A.

**Income Statement**  
**11/1/2021 to 11/30/2021**

	Nov 2021 Nov 2021 Actual	Jul 2021 Nov 2021 Actual
<b>Revenue</b>		
<b>Transfers In</b>		
Transfer in - Parks		100.00
Transfer In - Sewer Fund		12,000.00
Transfer In - Street SDC		100.00
Transfer In - Water Fund		17,000.00
Transfer In - Water SDC		158,000.00
Transfer In- Water Depr		53,600.00
<b>Other Revenue</b>		
Admin Court Fees	2,128.24	11,993.96
Building Permits - Structural		447.66
Business License		200.00
Cigarette Taxes		362.09
Code Compliance Fees		75.00
County Building Services	91.22	7,240.74
Dog License Revenue		360.75
Franchise Fees		3,701.33
Grant - ODOT- DUII	714.60	1,508.10
Grant - ODOT PSG/Speed Grant	595.80	2,170.38
Grant - ODOT Seat Belt		1,915.95
Grant - Planning		1,000.00
Grant -ODOT Distracted Driving	1,142.70	1,658.70
Interest Income		4,842.24
Land Use Fees		1,620.00
Liquor Taxes		7,276.12
Miscellaneous Income	811.89	19,332.94
Municipal Court Equip Assmt	86.00	401.00
Municipal Court Fines	5,093.00	23,236.89
Municipal Court Training Assmt	129.00	599.00
National Night Out		997.00
Park Fees		330.00
Police Misc. Income	668.02	1,837.14
Police Service Fee	2,042.44	8,167.44
Police SRO-Yamhill/Carlton SD	5,000.00	5,000.00
Previously Levied Taxes		2,682.78
Property Tax Revenue		3,848.37
Recology Franchise Fees	261.80	1,481.63
Security Deposits	2,154.14	11,120.03
State Gas Tax Revenue		29,894.91
State Revenue Sharing		133,323.66
Users Fees	70,435.21	430,552.40
Vehicle Replacement Assmt	430.00	2,000.00
<b>Total Revenue</b>	<b>\$91,784.06</b>	<b>\$961,978.21</b>
<b>Total Gross Profit</b>	<b>\$91,784.06</b>	<b>\$961,978.21</b>

**Expenses**

**Requirements**

911 YCOM Dispatch	1,139.09	5,695.45
Admin Clerk	3,651.20	18,629.66
Ads & Printing		818.90
Assessments		8,034.75

**Income Statement**  
**11/1/2021 to 11/30/2021**

	Nov 2021 Nov 2021 Actual	Jul 2021 Nov 2021 Actual
Attorney/Legal Fees	6,994.50	18,780.42
Audit Fees	7,750.00	18,298.50
Bail Refunds		20.00
Building Maintenance		795.10
Chemicals	1,103.79	6,101.29
City Clerk	4,192.88	22,981.28
City Planner		255.00
City Recorder		20,047.55
Collection System	32.92	23,452.12
Community Support Services		500.00
Contract Services	17,405.60	60,240.51
Copy/Postal/Computing		946.00
Court Interpreter		400.00
Debt Service Expense	216,150.42	216,850.42
Deposit Refund		1,730.14
Distribution System	5,787.01	15,696.64
Dues, Travel, Training	741.47	7,705.57
Equipment/Maintenance		2,533.93
Facilities Manager	4,187.08	22,218.99
Footpaths/Bikepaths		141.25
Gen Park Mxt & Improvement		409.35
I & I, TV Insp & Cleaning	740.00	1,672.50
Investigation Expenses	285.08	353.21
Janitorial Services	175.00	875.00
Liability Insurance		49,733.60
Meter Replacement	1,131.98	1,131.98
Misc. Tools		1,967.13
Miscellaneous Expense	193.92	1,907.74
Municipal Judge		1,000.00
National Night Out Expense		500.00
ODOT Grant Payroll	1,593.69	7,267.57
Office Equip/Maint/Supplies	92.93	554.85
Office Supplies	87.80	498.97
Operations & Maint	2,528.14	23,725.51
Pager Pay	324.00	1,446.00
Payroll Expense	27,777.46	144,710.39
Permits		3,379.00
Planning/ City Recorder		1,055.10
Plant Operator	3,850.94	19,892.64
Police Chief	5,675.84	32,824.65
Police Equipment	871.68	2,368.42
Police Officer	9,706.98	28,775.78
Policy & Procedure Manual		1,825.00
Postage		1,444.00
Reserve Officer	728.63	1,628.94
Reserve Transfer (ACER Reserve)		24,000.00
Reserve Transfer (Park)		100.00
Resource Materials		24.99
Safety Equipment & Supplies	281.40	633.37
SCA First Street Project	141,086.80	141,454.30
SCADA/ Security System		282.00
Sludge Hauling		936.25

**Income Statement**  
**11/1/2021 to 11/30/2021**

	<b>Nov 2021</b>	<b>Jul 2021</b>
	<b>Nov 2021</b>	<b>Nov 2021</b>
	<b>Actual</b>	<b>Actual</b>
Software		2,027.32
Street Lights		4,274.27
Street Maintenance	600.00	3,379.52
Support Services		11,712.06
System Improvements		923.75
Traffic Officer	9,251.95	24,169.66
Transfer Out (Street Fund)		53,700.00
Transfer Out (Water Debt Svc)		158,000.00
Transfer Out (Water Deprec)		5,000.00
Utilities	837.91	15,021.18
Utility Worker I	5,760.00	27,519.00
Utility Worker II		1,503.22
Vehicle Maintenance	664.64	12,781.27
Website/IT		75.00
West First Street Sidewalk	5,000.00	5,000.00
<b>Other Expense</b>		
Trees	3,367.00	3,511.89
<b>Total Expenses</b>	<b>\$491,749.73</b>	<b>\$1,299,849.85</b>
<b>Total Net Income (Loss) From Operations</b>	<b>(\$399,965.67)</b>	<b>(\$337,871.64)</b>
<b>Total Net Income (Loss)</b>	<b>(\$399,965.67)</b>	<b>(\$337,871.64)</b>

Statement of Revenue and Expenditures

Account Number		Current Period	Year-To-Date	Annual Budget	Jul 2021
		Nov 2021 Nov 2021 Actual	Jul 2021 Nov 2021 Actual	Jul 2021 Jun 2022	Jun 2022 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
<b>General Revenues</b>					
4928	Admin Court Fees	2,128.24	11,993.96	25,000.00	47.98%
4100	Beginning Budget Balance	0.00	0.00	121,112.00	0.00%
4932	Business License	0.00	200.00	700.00	28.57%
4902	Cigarette Taxes	0.00	362.09	1,200.00	30.17%
4915	Dog License Revenue	0.00	360.75	1,200.00	30.06%
4925	Franchise Fees	0.00	3,505.53	44,000.00	7.97%
4946	Grant	0.00	0.00	1,000.00	0.00%
4944	Grant - ODOT- DUII	714.60	1,508.10	4,000.00	37.70%
4943	Grant - ODOT PSG/Speed Grant	595.80	2,170.38	4,000.00	54.26%
4942	Grant - ODOT Seat Belt	0.00	1,915.95	3,500.00	54.74%
4948	Grant - Planning	0.00	1,000.00	1,000.00	100.00%
4945	Grant -ODOT Distracted Driving	1,142.70	1,658.70	3,500.00	47.39%
4952	Interest Income	0.00	692.83	5,000.00	13.86%
4912	Judge Services	0.00	0.00	4,000.00	0.00%
4962	Land Use Fees	0.00	1,620.00	10,000.00	16.20%
4903	Liquor Taxes	0.00	7,276.12	18,000.00	40.42%
4913	Miscellaneous Income	0.00	5,892.53	2,000.00	294.63%
4924	Municipal Court Fines	5,093.00	23,236.89	55,000.00	42.25%
4941	Municipal Court Training Assmt	129.00	599.00	1,100.00	54.45%
4951	National Night Out	0.00	997.00	1,500.00	66.47%
4961	Park Fees	0.00	330.00	1,000.00	33.00%
4914	Police Misc. Income	668.02	1,837.14	6,000.00	30.62%
4922	Police Service Fee	2,042.44	8,167.44	29,000.00	28.16%
4950	Police SRO-Yamhill/Carlton SD	5,000.00	5,000.00	10,000.00	50.00%
4901	Previously Levied Taxes	0.00	2,682.78	14,000.00	19.16%
4900	Property Tax Revenue	0.00	3,848.37	333,939.00	1.15%
4904	State Revenue Sharing	0.00	133,323.66	15,000.00	888.82%
4923	Towing Fees	0.00	0.00	100.00	0.00%
4985	Transfer In -Police Veh Resv	0.00	0.00	15,000.00	0.00%
	<b>General Revenues Totals</b>	<b>\$17,513.80</b>	<b>\$220,179.22</b>	<b>\$730,851.00</b>	
	<b>Revenue</b>	<b>\$17,513.80</b>	<b>\$220,179.22</b>	<b>\$730,851.00</b>	
	<b>Gross Profit</b>	<b>\$17,513.80</b>	<b>\$220,179.22</b>	<b>\$730,851.00</b>	

**Expenses**

**Administrative Dept**

6103	Admin Clerk	547.68	2,794.48	6,781.00	41.21%
6325	Ads & Printing	0.00	734.40	1,200.00	61.20%
6300	Attorney/Legal Fees	1,345.31	5,546.08	5,000.00	110.92%
6301	Audit Fees	2,125.00	4,857.84	4,700.00	103.36%
6412	Building Maintenance	0.00	295.00	2,500.00	11.80%
6335	Christmas Decorations	0.00	0.00	1,000.00	0.00%
6102	City Clerk	628.94	3,447.23	8,176.00	42.16%
6101	City Recorder	0.00	6,391.55	21,329.00	29.97%
6306	Contract Services	947.66	1,042.66	2,000.00	52.13%
6305	Dues, Travel, Training	137.20	1,027.72	1,500.00	68.51%
6334	Emergency Services	0.00	0.00	500.00	0.00%
6309	Janitorial Services	175.00	875.00	2,800.00	31.25%
6202	Liability Insurance	0.00	6,983.00	6,983.00	100.00%
6252	Miscellaneous Expense	0.00	643.62	500.00	128.72%

Statement of Revenue and Expenditures

Account Number		Current Period Nov 2021 Nov 2021 Actual	Year-To-Date Jul 2021 Nov 2021 Actual	Annual Budget Jul 2021 Jun 2022	Jul 2021 Jun 2022 Percent of Budget
6328	Office Supplies	0.00	314.67	1,500.00	20.98%
6200	Operations & Maint	454.34	2,496.26	6,000.00	41.60%
6120	Payroll Expense	922.68	8,241.72	28,645.00	28.77%
6329	Postage	0.00	94.67	250.00	37.87%
6795	Reserve for Contingencies	0.00	0.00	3,964.00	0.00%
6210	Utilities	31.17	2,322.85	8,500.00	27.33%
6032	Website/IT	0.00	75.00	250.00	30.00%
<b>Administrative Dept Totals</b>		<b>\$7,314.98</b>	<b>\$48,183.75</b>	<b>\$114,078.00</b>	
<b>City Council</b>					
6332	Community Support Services	0.00	500.00	2,000.00	25.00%
6305	Dues, Travel, Training	137.22	2,005.54	800.00	250.69%
6252	Miscellaneous Expense	0.00	1,000.00	1,000.00	100.00%
<b>City Council Totals</b>		<b>\$137.22</b>	<b>\$3,505.54</b>	<b>\$3,800.00</b>	
<b>Municipal Court</b>					
6103	Admin Clerk	547.68	2,794.45	6,781.00	41.21%
6250	Assessments	0.00	8,034.75	22,000.00	36.52%
6300	Attorney/Legal Fees	0.00	0.00	500.00	0.00%
6224	Bail Refunds	0.00	20.00	500.00	4.00%
6102	City Clerk	1,048.22	5,745.33	13,626.00	42.16%
6310	Court Interpreter	0.00	400.00	1,200.00	33.33%
6305	Dues, Travel, Training	137.20	260.20	1,200.00	21.68%
6311	Municipal Judge	0.00	1,000.00	3,000.00	33.33%
6328	Office Supplies	0.00	7.58	500.00	1.52%
6200	Operations & Maint	0.00	349.93	1,500.00	23.33%
6120	Payroll Expense	1,044.23	5,429.10	17,261.00	31.45%
<b>Municipal Court Totals</b>		<b>\$2,777.33</b>	<b>\$24,041.34</b>	<b>\$68,068.00</b>	
<b>Park Dept</b>					
6413	Gen Park Mxt & Improvement	0.00	389.36	0.00	0.00%
6200	Operations & Maint	0.00	852.83	3,000.00	28.43%
6120	Payroll Expense	104.24	454.16	2,729.00	16.64%
6523	Reserve Transfer (Park)	0.00	100.00	100.00	100.00%
6401	Trees	3,367.00	3,511.89	4,500.00	78.04%
6210	Utilities	0.00	204.48	1,000.00	20.45%
6109	Utility Worker I	288.00	1,510.80	2,231.00	67.72%
6108	Utility Worker II	0.00	30.06	816.00	3.68%
<b>Park Dept Totals</b>		<b>\$3,759.24</b>	<b>\$7,053.58</b>	<b>\$14,376.00</b>	
<b>Planning Dept</b>					
6103	Admin Clerk	182.56	931.46	2,260.00	41.22%
6325	Ads & Printing	0.00	0.00	1,000.00	0.00%
6303	City Planner	0.00	255.00	8,000.00	3.19%
6306	Contract Services	18.17	443.17	1,000.00	44.32%
6305	Dues, Travel, Training	137.20	533.20	500.00	106.64%
6328	Office Supplies	0.00	0.00	200.00	0.00%
6120	Payroll Expense	56.10	835.11	4,778.00	17.48%
6114	Planning/ City Recorder	0.00	1,055.10	3,555.00	29.68%
<b>Planning Dept Totals</b>		<b>\$394.03</b>	<b>\$4,053.04</b>	<b>\$21,293.00</b>	
<b>Police Dept</b>					
6304	911 YCOM Dispatch	1,139.09	5,695.45	16,600.00	34.31%
6300	Attorney/Legal Fees	780.00	4,650.58	2,100.00	221.46%
6305	Dues, Travel, Training	0.00	684.17	3,100.00	22.07%
6221	Equipment/Maintenance	0.00	1,854.19	4,600.00	40.31%
6333	Investigation Expenses	285.08	353.21	620.00	56.97%

Statement of Revenue and Expenditures

Account Number		Current Period Nov 2021 Nov 2021 Actual	Year-To-Date Jul 2021 Nov 2021 Actual	Annual Budget Jul 2021 Jun 2022	Jul 2021 Jun 2022 Percent of Budget
6202	Liability Insurance	0.00	11,438.00	12,000.00	95.32%
6252	Miscellaneous Expense	0.00	0.00	100.00	0.00%
6253	Miscellaneous Grant Expenses	0.00	0.00	1,000.00	0.00%
6977	Mobile Data Computers	0.00	0.00	3,000.00	0.00%
6336	National Night Out Expense	0.00	500.00	1,500.00	33.33%
6117	ODOT Grant Payroll	1,593.69	7,267.57	10,000.00	72.68%
6328	Office Supplies	87.80	146.24	2,150.00	6.80%
6115	Overtime	0.00	0.00	2,500.00	0.00%
6120	Payroll Expense	12,604.21	58,439.78	175,919.00	33.22%
6254	Peer Support Expense	0.00	0.00	100.00	0.00%
6104	Police Chief	5,675.84	32,824.65	75,000.00	43.77%
6331	Police Equipment	871.68	2,368.42	5,150.00	45.99%
6105	Police Officer	9,706.98	28,775.78	73,320.00	39.25%
6976	Police Radios	0.00	0.00	500.00	0.00%
6404	Policy & Procedure Manual	0.00	1,825.00	1,825.00	100.00%
6106	Reserve Officer	728.63	1,628.94	10,000.00	16.29%
6327	Resource Materials	0.00	24.99	600.00	4.17%
6107	Traffic Officer	9,251.95	24,169.66	61,302.00	39.43%
6330	Uniform Allowance	0.00	0.00	3,100.00	0.00%
6210	Utilities	0.00	1,382.56	2,150.00	64.31%
6405	Vehicle Lease	0.00	0.00	20,000.00	0.00%
6027	Vehicle Maintenance	187.15	5,204.86	21,000.00	24.79%
<b>Police Dept Totals</b>		<b>\$42,912.10</b>	<b>\$189,234.05</b>	<b>\$509,236.00</b>	
<b>Sewer</b>					
6412	Building Maintenance	0.00	9.95	0.00	0.00%
6306	Contract Services	500.00	8,507.44	0.00	0.00%
6203	Misc. Tools	0.00	206.33	0.00	0.00%
6252	Miscellaneous Expense	0.00	29.95	0.00	0.00%
6230	Office Equip/Maint/Supplies	92.93	92.93	0.00	0.00%
6200	Operations & Maint	11.25	21.25	0.00	0.00%
6208	Safety Equipment & Supplies	0.00	177.98	0.00	0.00%
6210	Utilities	352.18	704.84	0.00	0.00%
6027	Vehicle Maintenance	0.00	19.19	0.00	0.00%
<b>Sewer Totals</b>		<b>\$956.36</b>	<b>\$9,769.86</b>	<b>\$0.00</b>	
<b>Water</b>					
6412	Building Maintenance	0.00	21.96	0.00	0.00%
6306	Contract Services	750.00	6,155.15	0.00	0.00%
6237	Distribution System	0.00	72.42	0.00	0.00%
6221	Equipment/Maintenance	0.00	679.74	0.00	0.00%
6203	Misc. Tools	0.00	8.48	0.00	0.00%
6200	Operations & Maint	197.60	788.51	0.00	0.00%
6208	Safety Equipment & Supplies	175.98	335.97	0.00	0.00%
<b>Water Totals</b>		<b>\$1,123.58</b>	<b>\$8,062.23</b>	<b>\$0.00</b>	
<b>Expenses</b>		<b>\$59,374.84</b>	<b>\$293,903.39</b>	<b>\$730,851.00</b>	
<b>Revenue Less Expenditures</b>		<b>(\$41,861.04)</b>	<b>(\$73,724.17)</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>		<b>(\$41,861.04)</b>	<b>(\$73,724.17)</b>	<b>\$0.00</b>	

Fund Balances

Beginning Fund Balance	157,348.65	189,211.78	0.00	0.00%
Net Change in Fund Balance	(41,861.04)	(73,724.17)	0.00	0.00%
Ending Fund Balance	115,487.61	115,487.61	0.00	0.00%



**General Fund**  
**Statement of Revenue and Expenditures**

Fund: General Fund  
Period: 11/1/2021 to 11/30/2021  
Detail Level: Level 1 Accounts  
Display Account Categories: Yes  
Revenue Reporting Method: Actual - Budget  
Expense Reporting Method: Actual - Budget  
Budget: General Fund Master  
Display Subtotals: No

**Water Fund**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Nov 2021 Nov 2021 Actual	Year-To-Date Jul 2021 Nov 2021 Actual	Annual Budget Jul 2021 Jun 2022	Jul 2021 Jun 2022 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	179,071.00	0.00%
4952	Interest Income	0.00	715.46	3,000.00	23.85%
4913	Miscellaneous Income	0.00	11,108.52	1,500.00	740.57%
4940	Security Deposits	939.42	4,590.91	2,500.00	183.64%
4960	Users Fees	30,012.81	208,821.44	568,670.00	36.72%
	<b>Revenue</b>	<b>\$30,952.23</b>	<b>\$225,236.33</b>	<b>\$754,741.00</b>	
	<b>Gross Profit</b>	<b>\$30,952.23</b>	<b>\$225,236.33</b>	<b>\$754,741.00</b>	
<b>Expenses</b>					
6103	Admin Clerk	1,022.34	5,216.32	12,659.00	41.21%
6325	Ads & Printing	0.00	42.25	500.00	8.45%
6300	Attorney/Legal Fees	4,203.27	6,912.75	3,000.00	230.43%
6301	Audit Fees	3,750.00	8,832.83	6,200.00	142.47%
6412	Building Maintenance	0.00	21.84	0.00	0.00%
6326	Chemicals	1,103.79	6,101.29	22,000.00	27.73%
6102	City Clerk	1,257.86	6,894.36	16,351.00	42.16%
6101	City Recorder	0.00	5,848.08	19,907.00	29.38%
6306	Contract Services	8,066.66	25,597.68	101,000.00	25.34%
6150	Debt Service Expense	216,150.42	216,150.42	0.00	0.00%
6427	Deposit Refund	0.00	83.28	500.00	16.66%
6237	Distribution System	5,787.01	15,624.22	40,000.00	39.06%
6305	Dues, Travel, Training	58.65	2,293.24	3,500.00	65.52%
6334	Emergency Services	0.00	0.00	2,000.00	0.00%
6119	Facilities Manager	1,884.18	9,998.52	32,202.00	31.05%
6407	Intake Structure	0.00	0.00	500.00	0.00%
6201	Lab Equipment	0.00	0.00	500.00	0.00%
6232	Large Meter Testing	0.00	0.00	1,500.00	0.00%
6202	Liability Insurance	0.00	22,708.60	21,525.00	105.50%
6233	Meter Replacement	1,131.98	1,131.98	15,000.00	7.55%
6203	Misc. Tools	0.00	219.49	1,000.00	21.95%
6252	Miscellaneous Expense	193.92	234.17	1,000.00	23.42%
6230	Office Equip/Maint/Supplies	0.00	182.68	500.00	36.54%
6200	Operations & Maint	897.76	6,718.65	40,000.00	16.80%
6115	Overtime	0.00	0.00	4,000.00	0.00%
6118	Pager Pay	162.00	723.00	3,500.00	20.66%
6120	Payroll Expense	5,569.62	30,379.61	115,976.00	26.19%
6204	Permits	0.00	0.00	2,000.00	0.00%
6121	Plant Operator	1,821.62	9,378.73	24,365.00	38.49%
6329	Postage	0.00	674.67	1,500.00	44.98%
6795	Reserve for Contingencies	0.00	0.00	85,637.00	0.00%
6521	Reserve Transfer (ACER Reserve)	0.00	12,000.00	12,000.00	100.00%
6415	Reservoir Cleaning	0.00	0.00	500.00	0.00%
6208	Safety Equipment & Supplies	0.00	0.00	1,200.00	0.00%
6409	SCADA/ Security System	0.00	0.00	5,000.00	0.00%
6417	Sludge Hauling	0.00	886.25	3,000.00	29.54%
6529	Transfer Out (Water Deprec)	0.00	5,000.00	5,000.00	100.00%
6210	Utilities	0.00	4,707.27	18,000.00	26.15%
6109	Utility Worker I	2,304.00	10,597.65	18,371.00	57.69%
6108	Utility Worker II	0.00	676.45	17,848.00	3.79%
6405	Vehicle Lease	0.00	0.00	17,500.00	0.00%
6027	Vehicle Maintenance	337.13	4,742.17	8,000.00	59.28%

**Water Fund**  
**Statement of Revenue and Expenditures**

<b>Account Number</b>		<b>Current Period</b>	<b>Year-To-Date</b>	<b>Annual Budget</b>	<b>Jul 2021</b>
		<b>Nov 2021</b>	<b>Jul 2021</b>	<b>Jul 2021</b>	<b>Jun 2022</b>
		<b>Nov 2021</b>	<b>Nov 2021</b>	<b>Jul 2021</b>	<b>Percent of</b>
		<b>Actual</b>	<b>Actual</b>	<b>Jun 2022</b>	<b>Budget</b>
6426	Water Filter Media	0.00	0.00	70,000.00	0.00%
	<b>Expenses</b>	<b>\$255,702.21</b>	<b>\$420,578.45</b>	<b>\$754,741.00</b>	
	<b>Revenue Less Expenditures</b>	<b>(\$224,749.98)</b>	<b>(\$195,342.12)</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>(\$224,749.98)</b>	<b>(\$195,342.12)</b>	<b>\$0.00</b>	

**Fund Balances**

Beginning Fund Balance	214,306.81	184,898.95	0.00	0.00%
Net Change in Fund Balance	(224,749.98)	(195,342.12)	0.00	0.00%
Ending Fund Balance	(10,443.17)	(10,443.17)	0.00	0.00%

**Water SDC Fund**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Nov 2021 Nov 2021 Actual	Year-To-Date Jul 2021 Nov 2021 Actual	Annual Budget Jul 2021 Jun 2022	Jul 2021 Jun 2022 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	636,943.00	0.00%
4952	Interest Income	0.00	611.49	2,000.00	30.57%
4792	System Development Charges	0.00	0.00	6,131.00	0.00%
	<b>Revenue</b>	<b>\$0.00</b>	<b>\$611.49</b>	<b>\$645,074.00</b>	
	<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$611.49</b>	<b>\$645,074.00</b>	
<b>Expenses</b>					
6795	Reserve for Contingencies	0.00	0.00	387,074.00	0.00%
6416	System Development	0.00	0.00	100,000.00	0.00%
6524	Transfer Out (Water Debt Svc)	0.00	158,000.00	158,000.00	100.00%
	<b>Expenses</b>	<b>\$0.00</b>	<b>\$158,000.00</b>	<b>\$645,074.00</b>	
	<b>Revenue Less Expenditures</b>	<b>\$0.00</b>	<b>(\$157,388.51)</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>\$0.00</b>	<b>(\$157,388.51)</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	503,255.00	660,643.51	0.00	0.00%
	Net Change in Fund Balance	0.00	(157,388.51)	0.00	0.00%
	Ending Fund Balance	503,255.00	503,255.00	0.00	0.00%

**Sewer Fund**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Nov 2021 Actual	Year-To-Date Jul 2021 Actual	Annual Budget Jul 2021 Jun 2022	Jul 2021 Jun 2022 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	250,811.00	0.00%
4952	Interest Income	0.00	614.06	1,000.00	61.41%
4913	Miscellaneous Income	811.89	2,331.89	500.00	466.38%
4940	Security Deposits	1,214.72	6,529.12	2,000.00	326.46%
4920	Sewer Inspections	0.00	0.00	900.00	0.00%
4960	Users Fees	28,004.97	144,969.58	392,553.00	36.93%
	<b>Revenue</b>	<b>\$30,031.58</b>	<b>\$154,444.65</b>	<b>\$647,764.00</b>	
	<b>Gross Profit</b>	<b>\$30,031.58</b>	<b>\$154,444.65</b>	<b>\$647,764.00</b>	
<b>Expenses</b>					
6103	Admin Clerk	1,022.34	5,216.32	12,659.00	41.21%
6325	Ads & Printing	0.00	42.25	500.00	8.45%
6300	Attorney/Legal Fees	665.92	1,671.01	1,500.00	111.40%
6301	Audit Fees	1,875.00	4,607.83	5,200.00	88.61%
6326	Chemicals	0.00	0.00	1,500.00	0.00%
6102	City Clerk	1,257.86	6,894.36	16,351.00	42.16%
6101	City Recorder	0.00	5,848.08	19,907.00	29.38%
6227	Collection System	32.92	23,452.12	25,000.00	93.81%
6306	Contract Services	89.25	6,764.05	91,000.00	7.43%
6427	Deposit Refund	0.00	146.86	1,000.00	14.69%
6305	Dues, Travel, Training	134.00	901.50	2,500.00	36.06%
6334	Emergency Services	0.00	0.00	2,000.00	0.00%
6119	Facilities Manager	1,465.48	7,776.66	25,046.00	31.05%
6231	I & I, TV Insp & Cleaning	740.00	1,672.50	2,000.00	83.63%
6201	Lab Equipment	0.00	0.00	1,500.00	0.00%
6430	Lab Upgrade	0.00	0.00	2,000.00	0.00%
6202	Liability Insurance	0.00	8,604.00	8,400.00	102.43%
6203	Misc. Tools	0.00	1,532.83	1,500.00	102.19%
6252	Miscellaneous Expense	0.00	0.00	1,000.00	0.00%
6230	Office Equip/Maint/Supplies	0.00	279.24	750.00	37.23%
6328	Office Supplies	0.00	30.48	500.00	6.10%
6200	Operations & Maint	967.19	10,348.38	35,000.00	29.57%
6115	Overtime	0.00	0.00	4,000.00	0.00%
6118	Pager Pay	162.00	723.00	3,500.00	20.66%
6120	Payroll Expense	5,215.63	28,570.38	110,509.00	25.85%
6204	Permits	0.00	3,379.00	3,000.00	112.63%
6121	Plant Operator	1,821.62	9,378.73	24,365.00	38.49%
6329	Postage	0.00	674.66	1,500.00	44.98%
6795	Reserve for Contingencies	0.00	0.00	115,358.00	0.00%
6521	Reserve Transfer (ACER Reserve)	0.00	12,000.00	12,000.00	100.00%
6208	Safety Equipment & Supplies	105.42	119.42	1,500.00	7.96%
6409	SCADA/ Security System	0.00	282.00	35,000.00	0.81%
6417	Sludge Hauling	0.00	50.00	3,000.00	1.67%
6210	Utilities	454.56	5,699.18	18,000.00	31.66%
6109	Utility Worker I	2,304.00	10,597.65	18,371.00	57.69%
6108	Utility Worker II	0.00	676.45	17,848.00	3.79%
6405	Vehicle Lease	0.00	0.00	15,000.00	0.00%
6027	Vehicle Maintenance	140.36	2,815.05	8,000.00	35.19%
	<b>Expenses</b>	<b>\$18,453.55</b>	<b>\$160,753.99</b>	<b>\$647,764.00</b>	
	<b>Revenue Less Expenditures</b>	<b>\$11,578.03</b>	<b>(\$6,309.34)</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>\$11,578.03</b>	<b>(\$6,309.34)</b>	<b>\$0.00</b>	

**Sewer Fund**  
**Statement of Revenue and Expenditures**

<b>Account Number</b>	<b>Current Period Nov 2021 Nov 2021 Actual</b>	<b>Year-To-Date Jul 2021 Nov 2021 Actual</b>	<b>Annual Budget Jul 2021 Jun 2022</b>	<b>Jul 2021 Jun 2022 Percent of Budget</b>
<b>Fund Balances</b>				
Beginning Fund Balance	276,408.31	294,295.68	0.00	0.00%
Net Change in Fund Balance	11,578.03	(6,309.34)	0.00	0.00%
Ending Fund Balance	287,986.34	287,986.34	0.00	0.00%

**Sewer SDC Reserve Fund**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Nov 2021 Nov 2021 Actual	Year-To-Date Jul 2021 Nov 2021 Actual	Annual Budget Jul 2021 Jun 2022	Jul 2021 Jun 2022 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	331,979.00	0.00%
4952	Interest Income	0.00	272.76	1,300.00	20.98%
4792	System Development Charges	0.00	0.00	3,650.00	0.00%
	<b>Revenue</b>	<b>\$0.00</b>	<b>\$272.76</b>	<b>\$336,929.00</b>	
	<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$272.76</b>	<b>\$336,929.00</b>	
<b>Expenses</b>					
6795	Reserve for Contingencies	0.00	0.00	36,929.00	0.00%
6416	System Development	0.00	0.00	300,000.00	0.00%
	<b>Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$336,929.00</b>	
	<b>Revenue Less Expenditures</b>	<b>\$0.00</b>	<b>\$272.76</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>\$0.00</b>	<b>\$272.76</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	339,519.15	339,246.39	0.00	0.00%
	Net Change in Fund Balance	0.00	272.76	0.00	0.00%
	Ending Fund Balance	339,519.15	339,519.15	0.00	0.00%

**Street Fund**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Nov 2021 Nov 2021 Actual	Year-To-Date Jul 2021 Nov 2021 Actual	Annual Budget Jul 2021 Jun 2022	Jul 2021 Jun 2022 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	107,580.00	0.00%
4925	Franchise Fees	0.00	195.80	0.00	0.00%
4952	Interest Income	0.00	318.50	2,500.00	12.74%
4292	Recology Franchise Fees	261.80	1,481.63	4,000.00	37.04%
4291	SCA Grant	0.00	0.00	98,200.00	0.00%
4290	State Gas Tax Revenue	0.00	29,894.91	70,000.00	42.71%
4993	Transfer In - Street SDC	0.00	100.00	100.00	100.00%
4992	Transfer In- Water Depr	0.00	53,600.00	53,600.00	100.00%
	<b>Revenue</b>	<b>\$261.80</b>	<b>\$85,590.84</b>	<b>\$335,980.00</b>	
	<b>Gross Profit</b>	<b>\$261.80</b>	<b>\$85,590.84</b>	<b>\$335,980.00</b>	
<b>Expenses</b>					
6103	Admin Clerk	146.04	745.17	1,808.00	41.22%
6101	City Recorder	0.00	482.69	1,422.00	33.94%
6306	Contract Services	6,962.61	11,659.11	30,000.00	38.86%
6221	Equipment/Maintenance	0.00	0.00	5,000.00	0.00%
6119	Facilities Manager	837.42	4,443.81	14,312.00	31.05%
6236	Footpaths/Bikepaths	0.00	141.25	8,000.00	1.77%
6200	Operations & Maint	0.00	2,149.70	5,000.00	42.99%
6120	Payroll Expense	2,204.65	11,305.84	25,273.00	44.73%
6121	Plant Operator	207.70	1,135.18	3,110.00	36.50%
6795	Reserve for Contingencies	0.00	0.00	51,796.00	0.00%
6978	SCA First Street Project	141,086.80	141,454.30	151,800.00	93.18%
6241	Storm Drain Replacement	0.00	0.00	5,000.00	0.00%
6229	Street Lights	0.00	4,274.27	8,500.00	50.29%
6222	Street Maintenance	600.00	3,379.52	10,000.00	33.80%
6109	Utility Worker I	864.00	4,812.90	3,266.00	147.36%
6108	Utility Worker II	0.00	120.26	6,693.00	1.80%
6973	West First Street Sidewalk	5,000.00	5,000.00	5,000.00	100.00%
	<b>Expenses</b>	<b>\$157,909.22</b>	<b>\$191,104.00</b>	<b>\$335,980.00</b>	
	<b>Revenue Less Expenditures</b>	<b>(\$157,647.42)</b>	<b>(\$105,513.16)</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>(\$157,647.42)</b>	<b>(\$105,513.16)</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	164,262.53	112,128.27	0.00	0.00%
	Net Change in Fund Balance	(157,647.42)	(105,513.16)	0.00	0.00%
	Ending Fund Balance	6,615.11	6,615.11	0.00	0.00%



**Streets SDC Reserve Fund**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Nov 2021 Nov 2021 Actual	Year-To-Date Jul 2021 Nov 2021 Actual	Annual Budget Jul 2021 Jun 2022	Jul 2021 Jun 2022 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	139,276.00	0.00%
4952	Interest Income	0.00	180.94	400.00	45.24%
4792	System Development Charges	0.00	0.00	1,987.00	0.00%
	<b>Revenue</b>	<b>\$0.00</b>	<b>\$180.94</b>	<b>\$141,663.00</b>	
	<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$180.94</b>	<b>\$141,663.00</b>	
<b>Expenses</b>					
6795	Reserve for Contingencies	0.00	0.00	36,563.00	0.00%
6416	System Development	0.00	0.00	105,000.00	0.00%
6535	Transfer Out (Street Fund)	0.00	100.00	100.00	100.00%
	<b>Expenses</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$141,663.00</b>	
	<b>Revenue Less Expenditures</b>	<b>\$0.00</b>	<b>\$80.94</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>\$0.00</b>	<b>\$80.94</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	149,427.98	149,347.04	0.00	0.00%
	Net Change in Fund Balance	0.00	80.94	0.00	0.00%
	Ending Fund Balance	149,427.98	149,427.98	0.00	0.00%

7.A.

To: Yamhill City Council  
From: Greg Graven  
Subject: Police Statistics November 2021

Number of Calls:  
Number of Calls/Activity: 178  
Number of Case Reports: 20  
Number of Arrests: 12  
Number of Citations: 40  
Number of Warnings: 97  
Number of Circuit Court Citations: 12

Hours Worked:  
Greg Graven 118  
Travis Van Cleave 143  
AJ Miller 168

Reserves:  
Chris Livingston 53.5  
Jeff Yates 17.5

Miles Driven:  
Greg Graven 665  
Travis Van Cleave 770  
AJ Miller 1015

Reserves:  
Chris Livingston 183  
Jeff Yates 128

Activity Report:

	842	AGENCY ASSIST CPD / MENTAL HEALTH CALL	E Lincoln St	CARLTON	11/1/2021 12:30
YMP-21- 001401	842	ALARM AUDIBLE	S Maple St	YAMHILL	11/1/2021 17:33
	21000145 842	AGENCY ASSIST CPD / VIOLENT MENTAL HEALTH	E Lincoln St	CARLTON	11/1/2021 17:55
YMP-21- 001402	YMP	MESSAGE	S Maple St	YAMHILL	11/1/2021 20:45
YMP-21- 001403	842	TRAFFIC STOP	E 1st St / S Maple St	YAMHILL	11/2/2021 12:58
	842	MEDICAL CALL CHEST PAIN	Cove Orchard Rd	YAMHILL	11/2/2021 14:30

		840	AGENCY ASSIST	Dryer Lane	YAMHILL	11/2/2021 15:55
		842	YCSO ASSAULT			
YMP-21-001404		327	TRAFFIC STOP	N Maple St / E Camellia St	YAMHILL	11/2/2021 16:15
			SRO SCHOOL RESOURCE OFFICER			
		844	RESOURCE OFFICER	YC School District	YAMHILL	11/03/2021 10:00
YMP-21-001405		844	TRAFFIC STOP	N Maple St / E Erica St	YAMHILL	11/3/2021 11:31
			LEEP USE OF FORCE REPORT			
		840	LEXIPOL REPORT DTB'S ONIBRS REPORT	S Maple St	YAMHILL	11/3/2021 13:30
YMP-21-001406		844	TRAFFIC STOP	E Main St / S Juniper St	YAMHILL	11/3/2021 16:32
YMP-21-001407		844	TRAFFIC STOP	N Maple St / E Main St	YAMHILL	11/3/2021 19:00
		840	CITY COUNCIL MEETING	ZOOM	YAMHILL	11/3/2021 19:00
YMP-21-001408		844	SUSPICIOUS	E Main St	YAMHILL	11/3/2021 20:03
	21000146	840	MCRT CALLOUT			
		841	HOMICIDE	S Trade St	AMITY	11/4/2021 07:45
		840	PERS MEETING	ZOOM	YAMHILL	11/4/2021 14:00
YMP-21-001409		841	TRAFFIC STOP	N LARCH PL / E MAIN ST	YAMHILL	11/4/2021 14:26
			AGENCY ASSIST			
		840	YCSO Welfare Check	Williamson Rd	YCTY	11/4/2021 14:30
YMP-21-001410	21000147	841	TRAFFIC STOP FICTICIOUS TRIP PERMIT SUICIDAL	N Maple St	YAMHILL	11/4/2021 15:46
		841	WELFARE CHECK	N 8 <sup>TH</sup> Place	CARLTON	11/4/2021 17:30
YMP-21-001411			DETAIL	S Olive St	YAMHILL	11/4/2021 18:08
YMP-21-001412		841	ATL DUII	S Maple St	YAMHILL	11/4/2021 19:52
YMP-21-001413		841	DUII	S Maple St	YAMHILL	11/4/2021 20:01
			GUNS & MENTAL HEALTH TRAINING			
		840		Virtual Training	YAMHILL	11/5/2021 08:00

		844	SRO SCHOOL RESOURCE OFFICER DETAIL	YC School District	YAMHILL	11/05/2021 10:00
YMP-21-001414		844	FOOTBALL TEAM SENDOFF	N Maple St	YAMHILL	11/5/2021 11:43
		844	TRAFFIC CRASH	Moores Valley Rd / Old RR Grade Rd	YAMHILL	11/5/2021 12:00
YMP-21-001415				E Buttercup St	YAMHILL	11/5/2021 14:26
			WEAPONS COMPLAINT POSSESSION			
YMP-21-001416	21000148	844	DANGEROUS WEAPON IN SCHOOL PEN KNIFE	N Maple St	YAMHILL	11/5/2021 14:34
	21000149	842	BENCH WARRANT ARREST	Hendricks Rd / Mineral Springs Rd	CARLTON	11/5/2021 16:30
		842	THEFT IN PROGRESS	North Valley Rd	YCTY	11/5/2021 18:30
YMP-21-001417		324, 340	MEDICAL ASSIST	E Camellia St	YAMHILL	11/6/2021 5:07
YMP-21-001420				E 3rd St	YAMHILL	11/6/2021 20:09
YMP-21-001421		842	TRAFFIC STOP	N Maple St / E Main St	YAMHILL	11/7/2021 14:29
YMP-21-001422		842	MEDICAL ASSIST	S Laurel St	YAMHILL	11/7/2021 20:04
YMP-21-001423		841	TRAFFIC STOP	N Maple St / E Main St	YAMHILL	11/8/2021 4:20
YMP-21-001424		841	TRAFFIC STOP	N Maple St / E Main St	YAMHILL	11/8/2021 5:11
YMP-21-001425		841	TRAFFIC STOP	N Maple St / E Camellia St	YAMHILL	11/8/2021 9:04
YMP-21-001426		841	TRAFFIC STOP	E Main St / N Maple St	YAMHILL	11/8/2021 9:38
YMP-21-001427	21000150	841	TRAFFIC STOP DWS MISDEMEANOR	N Maple St / NW Pike Rd	YAMHILL	11/8/2021 9:55
YMP-21-001428		841	TRAFFIC STOP	W Main St / N Olive St	YAMHILL	11/8/2021 10:39
YMP-21-001429		841	TRAFFIC STOP	N Maple St / E Camellia St	YAMHILL	11/8/2021 11:05
YMP-21-001430		841	TRAFFIC STOP	E Main St / N Cedar St	YAMHILL	11/8/2021 11:17
YMP-21-001431		841	TRAFFIC STOP	N Maple St / E Erica St	YAMHILL	11/8/2021 15:46

YMP-21-001432	21000151	840	COLD HIT & RUN	W 3rd St	YAMHILL	11/9/2021 13:36
YMP-21-001433		840	FOLLOW UP	W 3rd St	YAMHILL	11/9/2021 13:42
YMP-21-001434		841	TRAFFIC STOP	N Maple St / E Main St	YAMHILL	11/9/2021 14:52
YMP-21-001435		841	TRAFFIC STOP	N Maple St / E Camellia St	YAMHILL	11/9/2021 15:06
YMP-21-001436		840	FOLLOW UP	W 3rd St	YAMHILL	11/9/2021 16:38
YMP-21-001437		841	AREA CHECK	E 3rd St	YAMHILL	11/9/2021 17:41
		840	CITIZEN CONTACT	S Maple St	YAMHILL	11/9/2021 17:45
YMP-21-001438		841	TRAFFIC STOP	N Maple St / NW Pike Rd	YAMHILL	11/9/2021 17:59
YMP-21-001439		841	TRAFFIC STOP	E Erica St / N Maple St	YAMHILL	11/9/2021 18:18
YMP-21-001440		841	TRAFFIC STOP	E Main St / S Juniper St	YAMHILL	11/9/2021 18:32
YMP-21-001441		841	MEDICAL ASSIST	N Olive St	YAMHILL	11/9/2021 21:20
YMP-21-001442		841	WELFARE CHECK	S Hemlock St	YAMHILL	11/9/2021 21:34
		841	ATL CPD SRO SCHOOL	E Main St	CARLTON	11/9/2021 22:30
		844	RESOURCE OFFICER HOME VISIT FOR HIGH SCHOOL WCCCA	YC School District	YAMHILL	11/09/2021 10:00
		844	MOTOROLA SWITCH PROJECT	Belt Rd	YCTY	11/3/2021 10:15
YMP-21-001443		842	TRAFFIC STOP	S Maple St / E 3rd St	YAMHILL	11/10/2021 13:16
YMP-21-001444		840	MESSAGE	S Maple St	YAMHILL	11/10/2021 15:17
		840	CONTACT	S Maple St	YAMHILL	11/10/2021 16:10
		840	ROLLOVER CRASH DUII	Westside Rd	YCTY	11/10/2021 17:45
		840	DISABLED VEHICLE	Westside Rd	YCTY	11/10/2021 18:30
YMP-21-001445		840, 842	DETAIL	S Maple St	YAMHILL	11/11/2021 18:42
		840 841	FIRST AID CPR AED RECERT	S Olive St	YAMHILL	11/11/2021 19:00

		842				
		844				
		841	SEARCH WARRANT	NE 5 <sup>TH</sup> St	McMINNVILLE	11/12/2021 15:00
YMP-21-001446		841	TRAFFIC STOP	N Maple St / E Erica St	YAMHILL	11/12/2021 16:22
YMP-21-001447		841	TRAFFIC STOP	S Maple St / E 2nd St	YAMHILL	11/12/2021 16:38
YMP-21-001448		841	TRAFFIC STOP	S Maple St / E Main St	YAMHILL	11/12/2021 16:55
YMP-21-001449		841	TRAFFIC STOP	N Maple St / NW Pike Rd	YAMHILL	11/12/2021 17:04
YMP-21-001450		841	TRAFFIC STOP	N Maple St / E Camellia St	YAMHILL	11/12/2021 21:25
YMP-21-001451		314	SUSPICIOUS	E 2nd St	YAMHILL	11/13/2021 4:25
YMP-21-001452	21003576	329, YMP	STOLEN VEHICLE	S Balm St	YAMHILL	11/13/2021 8:22
YMP-21-001453	21000152	841	THEFT	S Ash St	YAMHILL	11/13/2021 8:48
YMP-21-001454		329	FOLLOW UP	S Balm St	YAMHILL	11/13/2021 9:37
YMP-21-001455		841	THEFT	E 3rd St	YAMHILL	11/13/2021 9:49
YMP-21-001456		841	THEFT ATTEMPT	S Balm St	YAMHILL	11/13/2021 11:01
YMP-21-001457		841	UNKNOWN PROBLEM	E MAIN ST / N HEMLOCK ST	YAMHILL	11/13/2021 11:30
		841	FOLLOW UP	S Ash St / Balm St / 3 <sup>rd</sup> St	YAMHILL	11/13/2021 12:00
YMP-21-001458		841	FOLLOW UP	S Ash St	YAMHILL	11/13/2021 13:49
YMP-21-001459		841	THEFT	S Poplar St	YAMHILL	11/13/2021 15:01
		841	AGENCY ASSIST YCSO FIGHT	LAFAYETTE	LAFAYETTE	11/13/2021 22:30
YMP-21-001460		841	TRAFFIC STOP	S Laurel St / E Main St	YAMHILL	11/14/2021 14:34
YMP-21-001461		841	TRAFFIC STOP	N Olive St / W Main St	YAMHILL	11/14/2021 14:39
YMP-21-001462	21000153	841	ARSON	E 3rd St	YAMHILL	11/14/2021 14:54
YMP-21-001463		841	TRAFFIC STOP	N Maple St / E Camellia St	YAMHILL	11/14/2021 17:43
YMP-21-001464		841	ANIMAL NUISANCE	S Maple St / E 3rd St	YAMHILL	11/14/2021 18:26
		840	TRAUMA & 911 FACING CHALLENGES	VIRTUAL TRAINING	YAMHILL	11/15/2021 17:00

		842	RUNAWAY SRO SCHOOL	Laughlin Rd	YAMHILL	11/15/2021 19:00
		844	RESOURCE OFFICER WEAPONS	YC School District	YAMHILL	11/15/2021 10:00
YMP-21- 001465	21000154	305, 325, 844, 874	COMPLAINT DANGEROUS WEAPON @ SCHOOL BB GUN	N Maple St	YAMHILL	11/16/2021 9:35
		840	EMERGENCY MANAGEMENT BRIEFING	VIRTUAL	YAMHILL	11/16/2021 10:00
		840	AGENCY ASSIST WASHINGTON COUNTY FRAUD INV	E 4 <sup>TH</sup> St	YAMHILL	11/16/2021 10:10
YMP-21- 001466		842	FOLLOW UP RUNAWAY	N Maple St	YAMHILL	11/16/2021 12:23
		840	FOLLOW UP 21000100 TRAUMA & 911	NDPD	NEWBERG	11/16/2021 13:00
		840	FACING CHALLENGES	VIRTUAL TRAINING	YAMHILL	11/16/2021 17:00
YMP-21- 001467		OSP2	RECKLESS DRIVER STALKING	Hwy 47 / NW Pike Rd	YAMHILL	11/16/2021 17:26
		842	ORDER VIOLATON	Chehalem Dr	YCTY	11/16/2021 19:00
YMP-21- 001468		842	TRAFFIC STOP	S Maple St	YAMHILL	11/16/2021 19:35
		842	RESTRAINING ORDER VIOLATION ROLLOVER		CARLTON	11/16/2021 20:30
		842	TRAFFIC CRASH SUSPICIOUS	Rockyford Rd	YCTY	11/16/2021 22:00
		845	PERSON / VEHCILE	N Maple St	YAMHILL	11/17/2021 01:30
YMP-21- 001469		845	AREA CHECK	E 3rd St / S Balm St	YAMHILL	11/17/2021 2:33
YMP-21- 001470		845	AREA CHECK	N Olive St / W Erica St	YAMHILL	11/17/2021 2:59
YMP-21- 001471		845	TRAFFIC STOP	N Maple St / E Camellia St	YAMHILL	11/17/2021 5:22

		840	BM 110 COURT PROCEDURE	VIRTUAL	YAMHILL	11/17/2021 08:00
YMP-21- 001472		841	TRAFFIC STOP	N Maple St / NW Pike Rd	YAMHILL	11/17/2021 13:34
YMP-21- 001473		841	TRAFFIC STOP	W Main St / N Olive St	YAMHILL	11/17/2021 14:13
		840	TRAUMA & 911 FACING CHALLENGES WARRANT	VIRTUAL TRAINING	YAMHILL	11/17/2021 17:00
	21000155	841	ARREST/ IDENTITY THEFT / DWS V	HWY 47/ Cove Orchard Rd	YAMHILL	11/17/2021 20:00
YMP-21- 001474		841	SUSPICIOUS	N Maple St / E Erica St	YAMHILL	11/18/2021 0:47
YMP-21- 001475		840	NOISE	E 2nd St	YAMHILL	11/18/2021 7:45
		840	SIT MEETING AGENCY ASSIST YCSO CUSTODY	E MAIN ST	CARLTON	11/18/2021 9:00
		840	ASSUALT STRANGULATI ON	KUYKENDALL RD	YAMHILL	11/18/2021 12:00
YMP-21- 001476		840, 874	911 HANG UP OPEN LINE	E Main St	YAMHILL	11/18/2021 14:34
YMP-21- 001477		840	RESTRAINING ORDER VIOL	S Maple St	YAMHILL	11/18/2021 16:56
YMP-21- 001478		845	FIELD INVESTIGATIO N	N Maple St	YAMHILL	11/19/2021 2:40
YMP-21- 001479	21000156	314, 321, 329, 605, 845	RECOVERED STOLEN VEHICLE / FALSE INFO TO LE / FELONY WARRANTS	N Maple St	YAMHILL	11/19/2021 3:28
YMP-21- 001480				S Maple St	YAMHILL	11/19/2021 5:03
YMP-21- 001481		842	WARRANT SERVICE	N Olive St	YAMHILL	11/19/2021 9:41
YMP-21- 001482	21000157	842	THEFT ATTEMPT / UEMV	W Main St	YAMHILL	11/20/2021 14:08
YMP-21- 001483		842	TRAFFIC STOP	N Maple St / E Main St	YAMHILL	11/20/2021 16:32



		842	VIOLENT MENTAL HEALTH		LAFAYETTE	11/20/2021 18:30
		842	HIT & RUN	Shelton Rd	YCTY	11/20/2021 21:30
		842	DRUG OVERDOSE	HWY 240	YCTY	11/21/2021 00:00
YMP-21-001484		840	NOISE	E 2nd St	YAMHILL	11/21/2021 7:23
		842	DOMESTIC DISTURBANCE	Kennedy Rd	YCTY	11/22/2021 19:30
YMP-21-001485		841	TRAFFIC STOP	S Maple St / E 1st St	YAMHILL	11/22/2021 5:01
YMP-21-001486		841	AREA CHECK	E 3rd St	YAMHILL	11/22/2021 5:45
YMP-21-001487		841	TRAFFIC STOP	N Maple St / E Main St	YAMHILL	11/22/2021 6:56
YMP-21-001488		841	TRAFFIC STOP	N Maple St / E Erica St	YAMHILL	11/22/2021 7:20
YMP-21-001489		841	TRAFFIC STOP	NW Pike Rd / W Fuscia St	YAMHILL	11/22/2021 7:32
YMP-21-001490		841	TRAFFIC STOP	N Maple St / E Main St	YAMHILL	11/22/2021 7:43
		841	CIRCUIT COURT	NE 5 <sup>TH</sup> St	McMINNVILLE	11/22/2021 8:00
YMP-21-001491		841	TRAFFIC STOP	N Maple St / NW Pike Rd	YAMHILL	11/22/2021 10:10
		841	TRAFFIC CRASH	Flett Rd / Springhill Rd	YCTY	11/22/2021 11:30
YMP-21-001492	21000158	841	TRAFFIC STOP MIP ALCOHOL MIP TOBACCO MEASURE 110	W 2nd St / S Olive St	YAMHILL	11/22/2021 12:20
		840	BEHAVIOR HEALTH NETWORK	Microsoft Teams Meeting	YAMHILL	11/23/2021 09:00
		840	STOP STAKEHOLDER S	Microsoft Teams Meeting	YAMHILL	11/23/2021 11:00
YMP-21-001493	21000159	840, 841	DHS WELFARE CHECK	E 1st St	YAMHILL	11/23/2021 11:14
YMP-21-001494		841	FOLLOW UP	E 1ST ST	YAMHILL	11/23/2021 12:22
YMP-21-001495		841	TRAFFIC STOP	W Main St / N Olive St	YAMHILL	11/23/2021 13:12
YMP-21-001496		841	TRAFFIC STOP	S Maple St / E 2nd St	YAMHILL	11/23/2021 13:56
YMP-21-001497			ALARM AUDIBLE	W Main St	YAMHILL	11/23/2021 17:49

YMP-21-001498		841	TRAFFIC STOP	S Maple St / E 1st St	YAMHILL	11/23/2021 17:51
YMP-21-001499		841	TRAFFIC STOP	N Maple St / E Azalea St	YAMHILL	11/23/2021 18:09
		841	TRAFFIC CRASH	Westside Rd / Poverty Bend Rd	YCTY	11/23/2021 18:15
YMP-21-001500		841	TRAFFIC STOP	N Maple St / E Camellia St	YAMHILL	11/23/2021 20:40
		840	MOTOROLA RADIO PROGRAMMING	S Maple St	YAMHILL	11/23/2021 14:20
YMP-21-001501		842	DETAIL	S Maple St	YAMHILL	11/24/2021 14:20
YMP-21-001502	21000160	840, 842	SUICIDAL WELFARE CHECK	S Maple St	YAMHILL	11/24/2021 14:21
YMP-21-001503				S Maple St	YAMHILL	11/24/2021 17:02
	21000161	841	TRAFFIC STOP FAILURE TO CARRY DISPLAY POSSESSION DRUG PARAPHERNALIA / FAILURE TO REGISTER		YAMHILL	11/24/2021 15:05
YMP-21-001504		327, 841	TRAFFIC STOP	S Maple St / E 1st St	YAMHILL	11/26/2021 19:29
	21000162	841	TRAFFIC STOP SEIZED ODL'S WARRANT	Moore's Valley Rd / Oakridge Rd	YAMHILL	11/26/2021 19:05
YMP-21-001505	21000163	841	SERVICE / NO OLN AGENCY ASSIST	S Maple St / E 2nd St	YAMHILL	11/27/2021 15:22
		841	YCSO SHOOTING	Riverside Dr	YCTY	11/27/2021 18:15
YMP-21-001506		841	TRAFFIC STOP	S Maple St / E 2nd St	YAMHILL	11/27/2021 21:34
YMP-21-001507		841	TRAFFIC STOP	N Maple St / E Camellia St	YAMHILL	11/27/2021 22:25
YMP-21-001508		841	TRAFFIC STOP	S Maple St / E 1st St	YAMHILL	11/28/2021 0:27
YMP-21-001509		841	TRAFFIC STOP	N Maple St / E Main St	YAMHILL	11/28/2021 11:46
YMP-21-001510		841	TRAFFIC STOP	N Maple St / E Azalea St	YAMHILL	11/28/2021 12:01
YMP-21-001511		841	TRAFFIC STOP	S Maple St / E 3rd St	YAMHILL	11/28/2021 14:40

YMP-21-001512		841	MEDICAL CALL	Cove Orchard Rd	YAMHILL	11/28/2021 16:00
		841	TRAFFIC STOP	N Maple St	YAMHILL	11/28/2021 16:50
		841	MEETING SRO SCHOOL	S Maple St	YAMHILL	11/28/2021 18:30
		844	RESOURCE OFFICER	YC School District	YAMHILL	11/29/2021 10:00
		844	MEETING W/ ODOT SCHOOL CROSSWALK SAFETY	Maple St / Main St	YAMHILL	11/29/2021 10:30
YMP-21-001513	21000164	308, 325, 844, COS	SUICIDAL	E 3rd St / S Maple St	YAMHILL	11/29/2021 12:46
YMP-21-001514				N Maple St	YAMHILL	11/30/2021 8:06
		844	SRO SCHOOL RESOURCE OFFICER	YC School District	YAMHILL	11/30/2021 10:00
		844	DHS		YAMHILL	11/30/2021 11:00
YMP-21-001515		844	TRAFFIC STOP	N Maple St / E Erica St	YAMHILL	11/30/2021 13:07
YMP-21-001516		844	TRAFFIC STOP	E Main St / N Larch Pl	YAMHILL	11/30/2021 14:43
		842	WELFARE CHECK	N Yamhill St	CARLTON	11/30/2021 20:00

7.C.(1)

**Sharon Bregante-Candau**

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**From:** Yvette Potter  
**Sent:** Wednesday, December 1, 2021 3:21 PM  
**To:** Sharon Bregante-Candau  
**Cc:** Jason Wofford  
**Subject:** Re: Water Filter Media

I support these projects for application submission for funding prior to December 8th Council meeting. Please include on Council agenda for follow-up approval by Council.

Thank you!

Yvette Potter, Mayor  
City of Yamhill, Oregon  
*Keeping it Yamhill*

---

**From:** Sharon Bregante-Candau <s.b.candau@cityofyamhill.org>  
**Sent:** Wednesday, December 1, 2021 2:24 PM  
**To:** Yvette Potter <y.potter@cityofyamhill.org>  
**Cc:** Jason Wofford <j.wofford@cityofyamhill.org>  
**Subject:** Water Filter Media

Jason would like to add the water filter media project to the applications that will be submitted to Yamhill Co.

He agreed he would like to continue to apply for the Backwash Turbine pump for the water plant.

The grant applications are due on 12/8/2021. Jason and I will be meeting tomorrow so that he can convey all the necessary information for the applications.

I have been directed by you to apply for the Backwash Turbine pump and a planning study for the Influent Lift Station that is identified on the Wastewater CIP list and has been recommended by John Christiansen.

Thank you,

Sharon Bregante-Candau  
Administrative Clerk  
City of Yamhill  
P.O. Box 9, Yamhill, OR 97148  
(503) 662-3511  
Fax (503) 662-4589

Confidentiality Notice: This email message may contain confidential and privileged information. If you have received this message by mistake, please notify us immediately by replying to this message or telephoning us, and do not review, disclose, copy or distribute it. Thank you



**2022**

**CITY OF YAMHILL COUNCIL MEETINGS**

<b>JANUARY 12, 2022</b>	<b>7:00PM</b>
<b>FEBRUARY 9, 2022</b>	<b>7:00PM</b>
<b>MARCH 9, 2022</b>	<b>7:00PM</b>
<b>APRIL 13, 2022</b>	<b>7:00PM</b>
<b>MAY 11, 2022</b>	<b>7:00PM</b>
<b>JUNE 8, 2022</b>	<b>7:00PM</b>
<b>JULY 13, 2022</b>	<b>7:00PM</b>
<b>AUGUST 10, 2022</b>	<b>7:00PM</b>
<b>SEPTEMBER 14, 2022</b>	<b>7:00PM</b>
<b>OCTOBER 12, 2022</b>	<b>7:00PM</b>
<b>NOVEMBER 9, 2022</b>	<b>7:00PM</b>
<b>DECEMBER 14, 2022</b>	<b>7:00PM</b>



**College of Urban and Public Affairs**  
Population Research Center

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506 SW Mill St.

503-725-3922 tel  
503-725-5199 fax  
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www.pdx.edu/prc/

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BY: .....

– IMPORTANT NOTICE –

## Preliminary 2021 Population Estimate

November 17, 2021

To: **Yamhill city**

Listed below is the preliminary population estimate for July 1, 2021. Also included are the Revised 2020 estimate and 2020 Census figure. The July 1, 2021 estimate will be certified following the review period on December 15, 2021.

PRELIMINARY POPULATION ESTIMATE:

JULY 1, 2021      1,221

Revised POPULATION ESTIMATE:

JULY 1, 2020      1,180

CERTIFIED CENSUS FIGURE:

APRIL 1, 2020      1,147

The 2021 CERTIFIED population estimates will be posted to our web site by the close of business December 15, 2021 at the following page URL:

<https://www.pdx.edu/population-research/population-estimate-reports>

If you have any questions or comments about the preliminary population estimate, please contact:

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